

Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 14 April 2016 at 6.00 pm in Council Chamber - Keighley Town Hall

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	THE INDEPENDENTS	UKIP
Ali Brown Mallinson BM Smith	K Hussain M Slater Bacon	Hawkesworth	Morris

Alternates:

CONSERVATIVE	LABOUR	THE INDEPENDENTS	UKIP
Gibbons Miller Poulsen Rickard	Pullen Farley Abid Hussain Lee	Naylor	

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

City Solicitor
Agenda Contact: Jane Lythgow
Phone: 01274 432270
E-Mail: jane.lythgow@bradford.gov.uk

To:



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. APPOINTMENT OF CHAIR (Standing Order 35)

To appoint a Chair for the remainder of the Municipal Year 2015/2016.

3. APPOINTMENT OF DEPUTY CHAIR (Standing Order 35)

To appoint a Deputy Chair for the remainder of the Municipal Year 2015/2016.

4. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*



5. MINUTES

Recommended –

That the minutes of the meeting held on 11 February 2016 be signed as a correct record (previously circulated).

(Jane Lythgow – 01274 432270)

6. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

7. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 12 April 2016.

(Jane Lythgow - 01274 432270)



B. BUSINESS ITEMS

8. **NOMINATION TO LIST LAND AND ASSETS AS ASSETS OF COMMUNITY VALUE - THE FIRE STATION, STATION ROAD, HAWORTH, KEIGHLEY** **Worth Valley**

1 - 14

The Strategic Director, Regeneration, will present a report, (**Document “AB”**) which details a nomination to list property known as The Fire Station, Station Road, Haworth, Keighley, as an Asset of Community Value under the Localism Act 2011.

The report considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

Recommended –

That, in accordance with the advice detailed in Option 2 of Document AB”, the nomination of the property known as Oxenhope Community Centre, Oxenhope, Keighley, is not approved as an Asset of Community Value.

(Regeneration and Economy Overview and Scrutiny Committee)

(Stephanie Moore – 01274 432256)

9. **HIGHWAY MAINTENANCE NON-CLASSIFIED ROADS AND SURFACE DRESSING ALLOCATION FOR KEIGHLEY CONSTITUENCY 2016/17** **15 - 24**

Previous reference: Minute 69 (2014/15)

The report of the Strategic Director, Regeneration, (**Document “AC”**) provides information on the Capital Highway Maintenance funding element of the Local Transport Plan for 2016/17 and makes recommendations on the allocation for Non-Classified Road Resurfacing Schemes and Surface Dressing Sites in the Keighley constituency.

Recommended –

That the proposed programme of works for 2016/17 as shown in Appendices 2 and 3 to Document “AC” be approved.

(Environment and Waste Overview and Scrutiny Committee)

(Andy Fisher – 01535 618297)



10. CHANGES TO THE DOMESTIC WASTE COLLECTION SERVICE 25 - 30

The Strategic Director, Environment and Sport, will present a report, (**Document “AD”**) which highlights the key changes to the Council’s domestic waste collection arrangements following the introduction of the Council’s Domestic Waste and Recycling Policy (DWARP).

This report is brought for the information of Members.

(Environment and Waste Overview and Scrutiny Committee)
(Susan Spink – 01274 434779)

11. NEW DEAL ENGAGEMENT UPDATE 31 - 46

Previous reference: Minute 81 (2014/15)

The report of the Assistant Director, Policy Programmes and Change, (**Document “AE”**), provides:-

- An update on actions that build on the findings from the first engagement in New Deal
- A summary of initial findings from the second phase of engagement
- An indication of developing plans for further approaches to engagement

Recommended –

- (1) That the report be noted.**
- (2) That the feedback from residents outlined in Document “AE” be welcomed and acknowledged.**
- (3) That engagement with residents, businesses and stakeholders about ways of working differently be continued and relevant findings fed into the New Deal programme.**

(Corporate Overview and Scrutiny Committee)
(Kate McNicholas – 01274 431761)

12. KEIGHLEY AREA WARD PLANS 2015-16 UPDATE 47 - 64

Previous reference: Minute 43 (2015/16)

The Keighley Area Co-ordinator will present a report, (**Document “AF”**) which outlines the work of the Keighley Area Co-ordinator’s office in the period October 2015 to March 2016 to support ward priorities within the Keighley Area Ward Plans 2015-16.



Recommended –

That the work of the Keighley Area Co-ordinator's office in the period October 2015 to March 2016 to support ward priorities within the Keighley Area Ward Plans 2015-16 be noted.

(Corporate Overview & Scrutiny Committee)

(Jonathan Hayes -01535 618008)

13. KEIGHLEY AREA WARD PLANS 2016-17

65 - 104

Previous reference: Minute 74 (2014/15)

The Keighley Area Co-ordinator will submit **Document "AG"** which presents six new Ward Plans for 2016/17 for consideration and adoption by the Area Committee..

Recommended –

- (1) That the six new Ward Plans contained in Document "AG" be approved and adopted.**
- (2) That the Keighley Area Co-ordinator be requested to submit six monthly progress reports outlining the progress made in addressing the priorities contained in the Ward Plans for 2016/17.**

(Corporate Overview & Scrutiny Committee)

(Jonathan Hayes -01535 618008)

14. COMMUNITY ENGAGEMENT ACTIVITIES - OCTOBER 2015 TO MARCH 2016

105 -
116

Previous reference: Minute 44 (2015/16)

The Strategic Director, Environment and Sport, will submit **Document "AH"** which provides information about the community engagement activities undertaken by the Keighley Area Co-ordinator's office during October 2015 to March 2016.

Recommended –

That the constructive engagement with a wide range of the public undertaken through community engagement activities by Keighley Area Co-ordinator's Office in the period October 2015 to March 2016 be noted.

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes – 01535 618008)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



Report of the Strategic Director of Regeneration to the meeting of Keighley Area Committee to be held on to be held on 24th March 2016 at Keighley Town Hall.

AB

Subject:

Nomination to list property as an Asset of Community Value – The Fire Station, Station Road, Haworth, Keighley BD22 8NL

Summary statement:

The Council has received a nomination to list property known as The Fire Station, Station Road, Haworth, Keighley BD22 8NL as an Asset of Community Value under the Localism Act 2011. This report considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

Mike Cowlam
Strategic Director of Regeneration

Report Contact: Stephanie Moore,
Estate Manager
Phone: (01274) 432256
E-mail: steph.moore@bradford.gov.uk

Portfolio:

**Deputy Leader of Council and Housing,
Planning and Transport
Overview & Scrutiny Area:**

Regeneration and Economy



1. SUMMARY

- 1.1 The Council has received a nomination to list property known as The Fire Station, Station Road, Haworth, Keighley BD22 8NL as an Asset of Community Value under the Localism Act 2011. This report considers whether the nomination and nominated asset meet the Asset of Community Value Criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

2. BACKGROUND

- 2.1 The Community Right to Bid provisions of the Localism Act 2011 came into effect on 21st September 2012. The purpose of the provisions is to allow communities time to prepare bids for land and property assessed as being of benefit to the community when those assets come up for disposal.

3. OTHER CONSIDERATIONS

- 3.1 The Community Right to Bid provisions of the Localism Act 2011 came into effect on 21st September 2012. The purpose of the provisions is to allow communities time to prepare bids for land and property assessed as being of benefit to the community when those assets come up for disposal.

3.2 The Community Right to Bid

- 3.2.1 Local community groups and parish councils are able to nominate privately and publicly owned land and property for inclusion on a list of assets of community value. The list is maintained by CBMDC which is also responsible for managing the process for determining whether a nomination of a property as an asset of community value is successful. At its meeting of 6th November 2012 the Executive resolved that the determination of nominations be devolved to Area Committee.
- 3.2.2 The listing of land or property as an Asset of Community Value has the effect of preventing owners from disposing of their listed property without first notifying the Council of their intention to sell. The notification of intention to sell triggers a six week moratorium on disposal during which local community groups and parish councils are able to express an interest in bidding for the property. If no expressions of interest are received the owner is free to dispose of his property at the end of the six week period. If an expression of interest is received the initial six week moratorium extends to six months to allow community groups and parish councils to prepare to bid for the property or to negotiate with the property owner. At the end of the six month period the property is removed from the list and the owner is able to sell the property to who ever he wants and by whatever means he wishes.
- 3.2.3 The Community Right to Bid provisions **do not** :
- Give community groups or parish councils a right of first refusal when listed land and buildings come up for sale.



- Give community groups or a parish council the right to purchase land and property listed as assets of community value at a reduced price i.e. less than market value.
- Compel a property owner to sell to a community group or parish council. Once the procedures set out in the Act are complied with property owners are free to sell their property to whomever they wish.
- Restrict how a property owner can use their property.

3.3 Definition of an Asset of Community Value

3.3.1 The Act provides that land or property falls within the definition of asset of community value where its current primary use furthers the social wellbeing or social interests of the local community, **and** where it is realistic to think that this use will continue. Social interests include culture, recreation and sport. A property will also qualify when its main use in the recent past meets the definition, **and** it is realistic to think that its use may again fall within the definition within the next five years (whether or not in the same way as before).

3.3.2 Social interests include a) cultural interests; b) recreational interests; c) sporting interests. Wellbeing is the things that people value in their life that contributes to them reaching their potential (economic, social or environmental).

3.3.3 The Act sets out details of certain types of land and property which are exempt from the Community Right to Bid provisions.

3.4 Who can nominate an asset to be listed

3.4.1 Nominations to list an asset as being of community value can be made by;

- A local voluntary or community group that is [incorporated](#) – this means it has a separate legal status from its members
- A local voluntary or community group that is [not incorporated](#) but has at least 21 members who appear on the electoral roll within CBMDC or a neighbouring authority.
- A parish council
- Neighboring parish councils – if a parish council borders an unparished area it may nominate asset within that area.
- Community interest groups with a local connection which has one of the following structures:
 - a) A charity
 - b) A community interest company
 - c) A company limited by guarantee that is non profit distributing
 - d) An industrial provident society that is non profit distributing.

For a local group to be able to nominate it must be able to demonstrate that its



activities are wholly or partly concerned with the local authority area within which the asset is located or with a neighbouring authority (which shares a boundary with Bradford).

3.5 The Nomination

3.5.1 The nomination application is included at Appendix 1.

3.5.2 Officers have assessed the nomination and have found that :

Criteria	Finding	Comment	Criteria met?
The nominator eligible to nominate Assets of Community Value?	Yes	Parish Council	Yes
Is the nominated asset exempt from listing?	Yes	The land is not of community value within the meaning of the Act	No
The land and buildings are used (and in the past 5 years) to further the social well-being and social interests of the local community (as defined by the Localism Act 2011) and this use is not ancillary.	Yes	The use of the building as a fire station, being its actual use in the recent past, did not further the social wellbeing or social interests of the local community as required by the Act”	No
It is realistic to think that the building or land will continue to be used in a way which will further the social well-being and social interests of the community within the next 5 years.	No		No

3.5.3 Accordingly, Council’s Officers have assessed that the criteria for listing have not been met and recommend that The Fire Station, Station Road, Haworth, Keighley BD22 8NL is not listed as an Asset of Community Value.

4. OTHER CONSIDERATIONS

4.1 Property owners (but not occupiers) may appeal against the Council’s decision to list their property as an asset of community value. In the first instance the property owner should ask the Council to review its decision. If the Council upholds its decision to list, the owner may appeal to the First Tier Tribunal.

4.2 There is no provision within the Act for nominators to challenge a decision not to list a property or decision to remove a property from the list following a review.



However, the Council will be required to provide nominators with reasons why their application is unsuccessful or why a property has been removed from the list.

- 4.3 As mentioned at 3.2.3 above the listing of land or property as an Asset of Community Value does not prevent a land owner from changing the use of the listed asset. The Act provides that a listed asset can be removed from the list if the nature of the asset changes so that it is unrealistic to expect it to be used for social, sporting, environmental benefits in the near future. An example of substantial change would be the progression of development works.
- 4.4 The listing of an asset is not retrospective and has no effect on binding agreements for sale already in place at the date of listing.

5. FINANCIAL & RESOURCE APPRAISAL

A property owner has a right to compensation for losses incurred as a result of listing.

6. RISK MANAGEMENT AND GOVERNANCE ISSUES

None

7. LEGAL APPRAISAL

Land or property may only be listed as an Asset of Community Value where it meets the criteria and definitions set out in the Localism Act 2011.

Property owners may appeal against the decision to list their property as an Asset of Community Value. In the first instance the decision to list the property will be subject to internal review within the council. If the council upholds the decision to list, the owner may appeal to the First Tier Tribunal.

8. OTHER IMPLICATIONS

8.1 EQUALITY & DIVERSITY

None

8.2 SUSTAINABILITY IMPLICATIONS

None

8.3 GREENHOUSE GAS EMISSIONS IMPACTS

None

8.4 COMMUNITY SAFETY IMPLICATIONS

None



8.5 HUMAN RIGHTS ACT

None

8.6 TRADE UNION

None

8.7 WARD IMPLICATIONS

None

8.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

None

9. NOT FOR PUBLICATION DOCUMENTS

None.

10. OPTIONS

10.1 **Option 1:** Accept the nomination on the grounds that it meets the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

10.2 **Option 2:** Reject the nomination on the grounds that it does not meet the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

10.3 Option 2 is the preferred option as the nominated site does not meet the criteria for listing set out in the Act.

11. RECOMMENDATIONS

Recommended -

That in accordance with Option 2 the nomination of the property known as The Fire Station, Station Road, Haworth, Keighley BD22 8NL as an Asset of Community Value is not accepted.

12. APPENDICES

Appendix 1 - Nomination form and Plan

13. BACKGROUND DOCUMENTS

Report to the Executive meeting of 6th November 2012; The Localism Act 2011 – The Community Right to Bid.



The Localism Act 2011 Community Right to Bid

Application to Nominate Assets of Community value



You will need to complete this application form if you wish to nominate an asset of community value for listing. The responses to the questions in your application will enable the Council to reach a decision about your nomination. In the event that the information you supply is insufficient to make a decision, your application will be rejected.

Before completing this application **please read** the information about the Assets of Community Value provisions available on the Council website at http://www.bradford.gov.uk/bmdc/leisure_and_culture/parks_and_open_spaces/assets_of_community_value

This information will help you to better understand whether the asset you propose to nominate meets with the definition of an 'asset of community value'. It also provides additional information about your rights to nominate and bid for assets as well as the rights of asset owners.

Your completed application should be sent to:

Assets of Community Value
The Operational Estate Manager
Estate Management
City of Bradford Metropolitan District Council
7th Floor Jacobs Well
Bradford
BD1 5RW

For information, the table below summarises the 'assets of community value' nominating and bidding process in four simple stages.

Stage one: Identify an asset for nomination

If an eligible community or voluntary group thinks that a local asset meets the definition of an 'asset of community value' they can fill in an application form and ask the Council to list the property as an 'asset of community value'. If the nomination meets the relevant criteria and is approved by the Council, the asset will be included on the list. A list will also be compiled for any unsuccessful nominations that do not meet the criteria.

Stage 2: The owner wants to sell their asset

If the owner wants to sell their asset they must notify the Council, which will then notify the community group that nominated the asset and publicise the proposed sale to the wider community. If within six weeks of informing the Council of their intention to sell their asset an eligible community interest group does not come forward, the owner is free to sell their asset for a period of eighteen months from the date that they notified the Council of their intention to sell the asset.

Step 3: A designated community group wants to bid for the asset

If an eligible community interest group *does* express an interest in bidding for the asset, this group or groups will be granted extra time to prepare a business plan and gather the finance needed to purchase the asset. All in all, the time-frame for groups to put together their bids is six months starting from the time the asset owner informs the Council of their intention to sell the asset.

Step 4: The point at which the asset is to be sold

The six month window of opportunity is only for eligible community interest groups to put their business plans together and gather necessary funding. Once the six month window has expired, the asset owner is free to sell their property to who they want. They are under no obligation to sell the asset to any eligible community interest group or groups who bid to purchase the asset.



Nomination Form

Ref.....
(for Council use)

Section 1: About You		
Title		
First Name		
Surname		
Address		
Postcode		
Telephone number		
Email address		
Your relationship to the nominating organisation		
Section 2: About your Organisation		
Please provide evidence that you are eligible to make a nomination. See the Appendix for information about who can nominate.		
2.1 Name of organisation	Haworth, Cross Roads & Stanbury Parish Council	
2.2 Organisation type	Place a cross against all those that apply	Registration number of charity and/or company (if applicable)
Neighbourhood forum		
Parish Council	x	
Charity		
Community interest company		
Unincorporated body		



Company limited by guarantee		
Industrial and provident society		

2.3 Number of members registered to vote locally (unincorporated bodies)
 In the case of an unincorporated body, at least 21 of its individual members must be registered to vote locally. If relevant, please confirm the number of such members and provide the names and addresses of 21 members registered to vote locally. If they are registered to vote in the area of a neighbouring local authority, rather than in Bradford District, please confirm which area that is.

There are 12 Councillors on the Parish Council whose precept is paid for by householders in Haworth, Cross Roads & Stanbury Parish who we represent.

2.5 Local connection
 Your organisation must have a local connection, which means that its activities are wholly or partly concerned with the administrative area of Bradford Council or a neighbouring local authority. In some cases this will be obvious, e.g. an organisation whose activities are confined to the city. If it is not obvious, please explain what your organisation's local connection is.

Parish Council

2.6 Distribution of surplus funds (*applicable to certain types of organisations only*)
 If your organisation is an unincorporated body, a company limited by guarantee, or an industrial and provident society, its rules must provide that any surplus funds are not distributed to members, but are applied wholly or partly for the benefit of the local area (i.e. within the administrative area of Bradford or a neighbouring local authority). If relevant, please confirm that this is the case, and specifically which area this applies to.

N/A

2.7 More about your organisation
 What are the main aims and activities of your organisation?

The Parish Council represents the people of the Parish, those who live or work within the Parish boundaries. The Parish Council is elected and authorised to act on behalf of members/residents of the Parish.

If your organisation isn't a registered charity or company please provide evidence of its

status such as trust deed, Articles of Association, constitution where appropriate.

3. Details of the land or building(s) that you are nominating.

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- A written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.

If the boundary is not clearly defined you may be required to submit further evidence prior to your nomination application being accepted.

- A drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include: <http://maps.google.co.uk>

Name of the asset	Haworth Fire Station
Address or location of the asset	Station Road Haworth BD22 8NL OS Grid ref. 403486 437000
Description of the asset and its boundaries	The Fire Station building, car park and land up to the boundary as marked on the attached map.

4. Owners and others with an interest in the building or land

Please supply the following information. If any information is not known to you please say so.

Current owner's name and address (if known)	West Yorkshire Fire & Rescue Authority Oakroyd Hall Bradford Road Birkenshaw West Yorkshire BD11 2DY
--	---

Current leaseholder(s) name and address	N/A
--	------------

Names and addresses of all current occupants of the land

**West Yorkshire Fire & Rescue Authority
As above**

5. Reasons for nomination ; Why you think the land or building is of community value

Please note that the following are not able to be assets of community value:-

- *A building wholly used as a residence, together with land “connected with” that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.*
- *A caravan site.*
- *Operational land. This is generally land belonging to the former utilities and other statutory operators.*

5.1 Does the use of the asset currently further the social wellbeing or social interests* of the local community, or has it done so in the recent past? If so, how?

** These could be cultural, recreational and/or sporting interests – please say which one(s) apply.*

The building was previously used as a base for the fire and rescue service as well as a meeting facility for the First Responders and other appropriate organisations. There is a Properly Constituted group which has been meeting with other interested parties in the area to explore using the building as an emergency service and information hub where the Community can access emergency and other services.

There is a possibility of a volunteer Fire & Rescue service as well as other emergency and essential services being run from the building in the future.

5.2 How could the building or land be acquired and used in future?

If it is listed as an asset of community value, community interest groups (not limited to your organisation) will get the opportunity to bid for it if it comes up for sale. Please set out how you think such a group could fund the purchase of the building or land, and how they could run it for the benefit of the community.

Acquired on behalf of the Community as an Emergency Service & Information Hub, jointly funded by the organisations/bodies that use it and Parish Councils and other sponsors in partnership to provide an emergency response and information hub for the whole of the surrounding community.

6. Submitting your nomination

6.1 What to include

- Your organisation’s constitution, Articles of Association or Trust Deed (section 2.7)
- Your sketch plan of the asset that you are nominating (section 3).

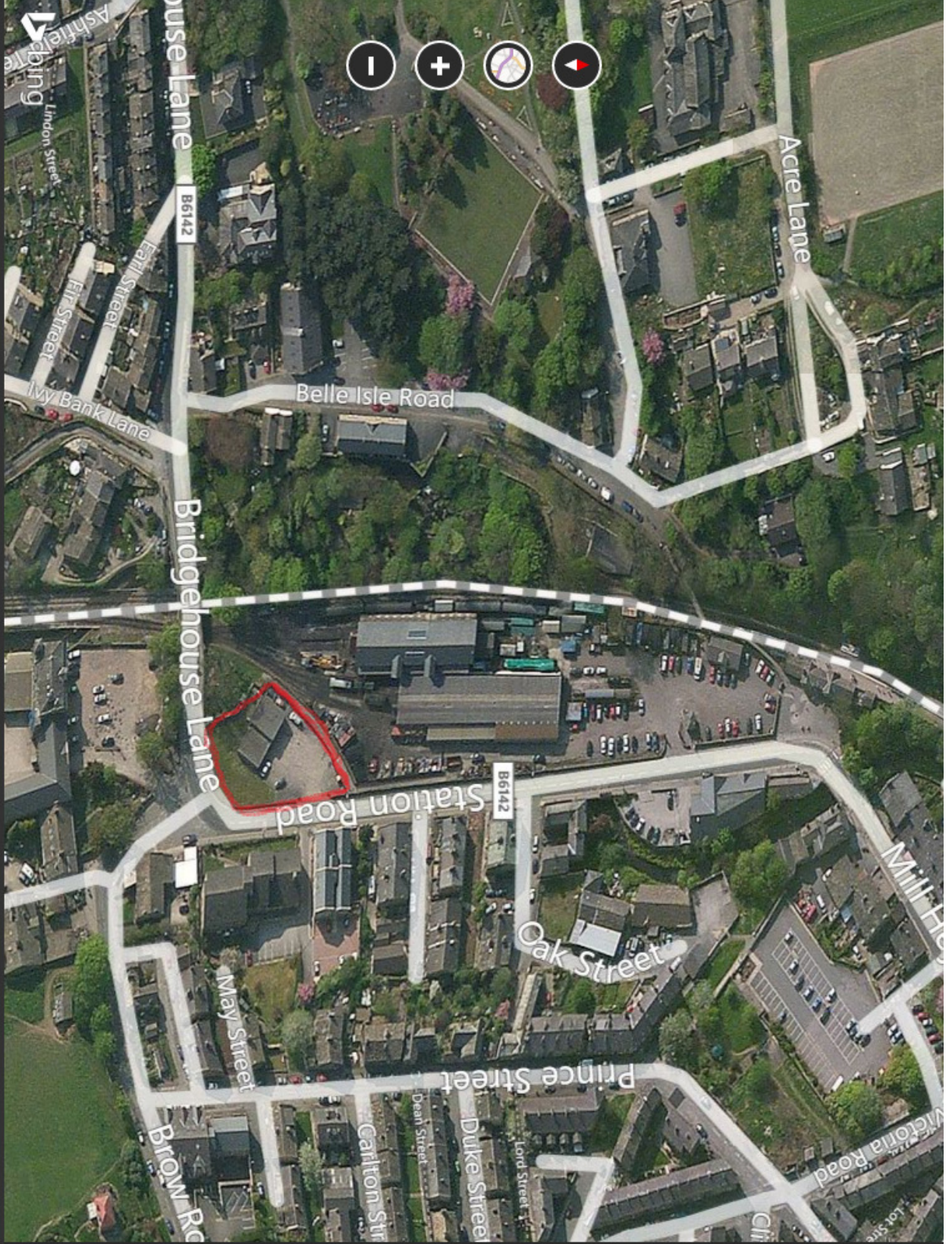
6.2 Signature

By signing your name here (if submitting by post) or typing it (if submitting by email) you are confirming that the contents of this form are correct, to the best of your knowledge.

Signature.....

16th January 2016

Date.....



SEARCH DIRECTIONS LOCAL

Location or business



Report of the Strategic Director, Regeneration, to the meeting of the Keighley Area Committee to be held on 14 April 2016.

AC

Subject:

HIGHWAY MAINTENANCE NON-CLASSIFIED ROADS AND SURFACE DRESSING ALLOCATION FOR KEIGHLEY CONSTITUENCY - 2016/17

Summary statement:

This report provides information on the Capital Highway Maintenance funding element of the Local Transport Plan for 2016/17 and makes recommendations on the allocation for Non-Classified road resurfacing schemes and Surface Dressing sites in the Keighley constituency.

Wards: All Keighley Constituency

Mike Cowlam
Strategic Director Regeneration

Portfolio:
Housing, Planning & Transport

Report Contact: Andy Fisher
Principal Engineer, Highway
Maintenance North
Phone: 01535 618297
E-mail: andy.fisher@bradford.gov.uk

Overview & Scrutiny Area:
Environment and Waste Management

1.0. SUMMARY

- 1.1 This report provides information on the Capital Highway Maintenance element of the Local Transport Plan for 2016/17 and makes recommendations on the allocation for Non-classified road resurfacing schemes and Surface Dressing sites in the Keighley constituency.

2.0. BACKGROUND

- 2.1 The Capital Highway Maintenance element of the Local Transport Plan for Bradford in 2015/16 was £4,565,000. This covered all classification of road including A, B, C Classified roads and Non-Classified roads. For information purposes, Appendix 1 summarises the road resurfacing schemes completed in the Keighley constituency during the 2015/16 financial year.
- 2.2 The Capital Highway Maintenance element of the Local Transport Plan for all classifications of road in Bradford for 2016/17 is £4,438,000.
- 2.3 It is essential that local highway maintenance continues to be prioritised, reflecting the economic and social importance to communities and the need to safeguard the largest single local public asset. As such, the allocation is to be prioritised on those roads in most need of maintenance.
- 2.4 The varying types and classifications of roads are routinely monitored by standardised survey equipment. The sites chosen for inclusion are those that have been shown to be in the most need of repair on the most recent survey. This is supplemented by those roads that are known to have suffered increased deterioration due to the ageing process and recent winter weather.
- 2.5 An initial recommended selection of Non-Classified and Surface Dressing sites is included in Appendices 2 and 3 (respectively) attached.
- 2.6 The list of Non-Classified resurfacing sites (Appendix 2) shows an initially recommended programme, based on overall condition, to the value of £240,000. A reserve list is also presented within Appendix 2. Members may seek to substitute schemes from the recommended programme with those from the reserve list as is deemed necessary to meet local highway maintenance concerns. Also, if it transpires that it is not feasible to progress any of the originally selected schemes, these will be substituted with alternatives from the reserve list.
- 2.7 The suggested programme of Surface Dressing sites, totalling circa 15,700m (approx. £305,000) is attached as Appendix 3.
- 2.8 In order that programme delivery can be achieved within the 2016/17 financial year it is imperative that the committee approves a works programme at this stage.

3.0 OTHER CONSIDERATIONS

- 3.1 There are no other considerations at this time.

4.0 FINANCIAL & RESOURCE APPRAISAL

- 4.1 The total value of schemes in Appendix 2 exceeds the allocated budget for Non-Classified roads for 2016/17. This is in the region of £1.2m for the whole of the Bradford Metropolitan District, which equates to around £240,000 for the Keighley constituency.
- 4.2 Indicative funding has been identified for each scheme but the actual cost will be determined through the scheme development process. The identification of a reserve list of works is necessary in order to offset schemes that inevitably will be delayed as a consequence of unforeseen circumstances such as work by statutory bodies and conflicts with other major schemes, etc. There may also need to be further adjustment to the programme following the more detailed costing process. Any sites that are deferred for whatever reason will roll over to the following year's list.
- 4.3 The total value of the schemes identified in Appendix 3 does not exceed the anticipated capital allocation for 2016/17 for Surface Dressing. This is in the region of £1.1m for the whole of the Bradford Metropolitan District and also includes A, B and C Classified roads. Consequently it is the intention that work will be completed on all of those sites listed, however it is possible that some of the schemes may need to be deferred, again likely due to conflicts with works by other bodies, statutory undertakers, etc. Any schemes that are deferred for whatever reason will roll over to the following year's programme.

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 A failure to prioritise highway maintenance schemes based upon condition and safety survey data will result in an increased requirement for reactive maintenance and lead to a reduction in road safety conditions and an associated increase in successful insurance claims against the Council.

6.0 LEGAL APPRAISAL

- 6.1 There are no specific issues arising from this report. The course of action proposed is in general accordance with the Council's power as Highway Authority.
- 6.2 All works undertaken will be carried out within the requirements of the Highways Act 1980.

7.0 OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 In writing this report, due regard has been given of the need to eliminate unlawful discrimination, harassment and victimisation, to advance equality of opportunity between different groups and to foster good relations between different groups under Section 149 of the Equality Act 2010.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Proactive repairs, such as surface dressing, serve to extend carriageway life.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 There are no greenhouse gas implications arising from this report

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Maintenance of the local highway network is essential to ensure the safe passage of all road users.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no human rights implications arising from this report.

7.6 TRADE UNION

7.6.1 There are no trade union implications arising from this report.

7.7 WARD IMPLICATIONS

The suggested programmes have been determined on the basis of condition surveys, hence the proposed level of funding may differ from ward to ward for the programme year. However it is considered that, over a number of years, monies expended on maintenance works within each Area Committee will even out (proportionate to the length, nature and condition of highways).

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

The development and implementation of schemes included in this report support priorities within the Keighley Area Committee Ward Plans 2015-16.

8.0 NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9.0 OPTIONS

9.1 That the Keighley Area Committee adopts the recommended schemes detailed in Appendices 2 and 3.

9.2 That the Keighley Area Committee adopts the recommended schemes detailed in Appendices 2 and 3, with any substitutions (to a similar value) from the reserve list in Appendix 2.

10.0 RECOMMENDATIONS

- 10.1 That the Keighley Area Committee approves the proposed programme of works for 2016/17 as shown in Appendices 2 and 3.

11.0 APPENDICES

- 11.1 Appendix 1 – Highway Maintenance Capital Programme 2015/16 A, B, C Classified and Unclassified Roads Completed – Keighley Constituency.
- 11.2 Appendix 2 – Highway Maintenance Proposed Capital Programme for Non-PRN (Non-classified roads) 2016/17 – Keighley Constituency.
- 11.3 Appendix 3 – Proposed Programme for Surface Dressing 2016/17 – Keighley Constituency.

12.0 BACKGROUND DOCUMENTS

- 12.1 None.

**Appendix 1 - Highway Maintenance Capital Programme 2015/16
A, B, C Classified and Unclassified Roads Completed – Keighley Constituency**

Highway Maintenance Capital Programme 2015/2016 - A, B, C Classified and Unclassified Roads Completed – Keighley Constituency						
Road Name	Ward	From	To	Length (m)	Budget Estimate	Cost
<u>Road Resurfacing (A,B and C)</u>						
Main Road, Eastburn (B6265)	09 - Craven	Sutton Lane	Grange Road	400	£60,000	£55,000
			Total (A,B and C)	400m	£60,000	£55,000
<u>Road Resurfacing (Unclassified)</u>						
Hothfield Street, Silsden	09 - Craven	Full Length		200	£50,000	£28,000
Norton Street, Silsden	09 - Craven	Hothfield Street	Back Elm Grove	130	£25,000	£29,000
Heights Lane, Silsden	09 - Craven	Full Length		830	£70,000	£40,000
Jowett Lane, Silsden	09 - Craven	Full Length		770	£80,000	£55,000
Ben Rhydding Road, Ilkley	14 - Ilkley	Constable Road junction	100m approach both sides	200	£25,000	£27,000
Constable Road, Ilkley	14 - Ilkley	Full Length		400	£40,000	£36,000
Dalton Lane, Keighley	16 – Keighley East	Chesham Street	Fruit Street	770	£58,000	£77,000
			Total (Unclassified)	3300m	£348,000	£292,000
			Total (Keighley Area)	3700m	£408,000	£347,000

Appendix 2 - Highway Maintenance Proposed Capital Programme for Non-PRN (Non-classified roads) 2016/17 – Keighley Constituency

Site	Ward	From	To	Length (m)	Budget
Ashburn Place, Ilkley	14 - Ilkley	Full Length	(Micro)	80	£4,000
Queens Gardens, Ilkley	14 - Ilkley	Full Length	(Micro)	100	£4,500
South Parade, Ilkley	14 - Ilkley	Full Length		160	£15,000
Heather Grove, Keighley	15 – Keighley Central	Full Length		150	£25,000
Hollings Lane, Keighley	15 – Keighley Central	Bar House Lane	Low Hollins Farm	900	£48,000
Holycroft Street, Keighley	15 – Keighley Central	Full Length		100	£14,000
Banks Lane, Riddlesden	16 – Keighley East	High Wood Head	Western Avenue	660	£40,000
Deal Street, Keighley	16 – Keighley East	Grape Street	Weigh Bridge	90	£15,000
Fruit Street, Keighley	16 – Keighley East	Full Length		100	£15,000
Goff Well Lane, Keighley	16 – Keighley East	Hainworth Lane	Bingley Road	800	£48,000
Nashville Road, Keighley	17 – Keighley West	Full Length	(Micro)	90	£4,000
Oxford Street, Keighley	17 – Keighley West	Full Length	(Micro)	60	£3,500
Rydal Street, Keighley	17 – Keighley West	Full Length	(Micro)	70	£4,000
			Total	3360m	£240,000
Reserve List					
Brunthwaite Lane, Silsden	9 – Craven	Crag Wood	Light Bank Lane (Micro)	900	£21,000
Guard House Grove, Keighley	17 – Keighley West	Full Length	(Micro)	100	£4,000
Florist Street, Keighley	16 – Keighley East	Athol Street	Aireworth Road	140	£20,000
Queens Drive, Ilkley	14 – Ilkley	Queens Road	End of Adopted section	330	£25,000
Coles Way, Riddlesden	16 – Keighley East	Full Length		260	£25,000
Rutland Street, Keighley	15 – Keighley Central	Victoria Road	Malsis Road (Micro)	80	£6,000
Florist Street, Keighley	16 – Keighley East	Athol Street	End of adopted section	70	£8,000
Springfield Gardens, Keighley	15 – Keighley Central	Full Length	(Micro)	140	£8,000
Hawksworth Street, Ilkley	14 – Ilkley	Full Length	(Micro)	60	£3,000
Hainworth Wood Road, Keighley	16 – Keighley East	Woodhouse Road	500m South West	500	£50,000
Buckden Court, Silsden	9 – Craven	Full Length	(Micro)	90	£3,500
Pitt Street, Keighley	16 – Keighley East	Full Length		280	£50,000
The Crescent, Ben Rhydding	14 – Ilkley	Full Length	(Micro)	170	£9,000
Barrett Street, Silsden	9 – Craven	Full Length		100	£20,000
Gisburn Street, Keighley	15 – Keighley Central	Full Length		140	£15,000
Broadhead Lane, Oakworth	29 – Worth Valley	Central Section		600	£37,500
Heber Street, Keighley	15 – Keighley Central	Adopted Length		90	£30,000
Pole Road, Oakworth	29 – Worth Valley	Full Length		700	£50,000
East Parade, Ilkley	14 – Ilkley	Little Lane	For 120m plus patch	150	£18,000
Morton Grove, East Morton	16 – Keighley East	Full Length		120	£17,500
Fieldway, Ilkley	14 – Ilkley	Full Length	(Micro)	140	£5,000
Victory Road, Ilkley	14 – Ilkley	Full Length		100	£13,000
Shannon Close, Ilkley	14 – Ilkley	Full Length	(Micro)	110	£3,500

Simpson Street, Keighley	15 – Keighley Central	Full Length		60	£10,000
Tufton Street, Silsden	9 – Craven	Full Length		200	£45,000
Taylor Avenue, Silsden	9 – Craven	Full Length		160	£25,000
Tunncliffe Place, Silsden	9 – Craven	Full Length		60	£10,000
Weston Road, Ilkley	14 – Ilkley	Full Length		125	£15,000
Wharfe View Road, Ilkley	14 – Ilkley	Weston Road	Northern j/o A65	160	£15,000
Crossbank Road, Addingham	9 – Craven	Bend adjacent to A65	End	1500	£75,000
Victoria Road, Haworth	29 – Worth Valley	Full Length		330	£56,250
Slaymaker Lane, Oakworth	29 – Worth Valley	Mackingstone Lane	700m East	700	£70,000
Ben Rhydding Road, Ilkley	14 – Ilkley	Lower Constable Road	Wheatley Lane	500	£62,500
Ben Rhydding Road, Ilkley	14 – Ilkley	Lower Constable Road	Wheatley Road	300	£37,500
Holden Lane, Silsden	9 – Craven	Sections		200	£20,000
Highfield Court, Oakworth	29 – Worth Valley	Full Length		90	£18,750
Back Simpson Street, Keighley	15 – Keighley Central	Full Length		80	£15,000
Chantry Drive, Ilkley	14 – Ilkley	Full Length		190	£20,000
Calver Avenue, Keighley	15 – Keighley Central	Full Length		140	£18,750
Grange Road, Riddlesden	16 – Keighley East	Full Length		350	£70,000
Wesley Place, Silsden	9 – Craven	Full Length		65	£10,000
Lower Wellington Road, Ilkley	14 – Ilkley	Booths	Little Lane	80	£10,000
Calton Road (Ivy Road), Keighley	16 – Keighley East	High Spring Road	Long Lee Lane	500	£70,000

Appendix 3 – Proposed Programme for Surface Dressing 2016/17 – Keighley Constituency

Site	Ward	Length (m)	From	To
A65 Addingham Wharfedale Road/Skipton Road, Addingham	9 – Craven	700	End of Skipton Road near j/o Ilkley Road (Near Cocking Lane) in a Westerly direction	A point 20m East of the parking lay-by
Lumb Gill Lane, Addingham	9 – Craven	500	A65 Addingham Wharfedale Road	Cocking Lane
Ash Close, Ilkley	14 – Ilkley	55	Full Length	
Cardan Drive, Ilkley	14 – Ilkley	190	Full Length	
Oakburn Road, Ilkley	14 – Ilkley	180	Full Length	
Princess Road, Ilkley	14 – Ilkley	70	J/o Queens Road	Downhill for 70m
St James Road, Ilkley	14 – Ilkley	280	Full Length	
Valley Drive, Ilkley	14 – Ilkley	710	25m East of j/o Grange Close	J/o Wheatley Lane
Westville Road, Ilkley	14 – Ilkley	400	Full Length	
Wheatley Lane/Ben Rhydding Road, Ilkley	14 – Ilkley	330	J/o Longcroft Road	A point 50m West of j/o High Wheatley
Wheatley Gardens, Ilkley	14 – Ilkley	70	Full Length	
Wilton Road, Ilkley	14 – Ilkley	43	J/o Grove Road	Uphill for 43m
A629 Aire Valley Road (Northbound), Keighley	15 – Keighley Central and 9 - Craven	3370	Hardings Road Roundabout	500m before Station Road Roundabout
Aireworth Street, Keighley	15 – Keighley Central	200	Full Length	
Argyle Street, Keighley	15 – Keighley Central	190	Both sections, from j/o Eagle Street	J/o Drewry Road
Avondale, Keighley	15 – Keighley Central	40	Full Length	
Back Eric Street, Keighley	15 – Keighley Central	70	Full Length	
Back Mannville Road, Keighley	15 – Keighley Central	50	Full Length	
Crosby Street, Keighley	15 – Keighley Central	60	Full Length	
Devonshire Street/Devonshire Street West, Keighley	15 – Keighley Central	420	J/o North Street	J/o West Lane
Malsis Crescent, Keighley	15 – Keighley Central	25	Full Length	
Malsis Road, Keighley	15 – Keighley Central	300	J/o Upper Hird Street	J/o Oakworth Road
Margaret Street, Keighley	15 – Keighley Central	55	Full Length	

Rufus Street, Keighley	15 – Keighley Central	120	Full Length	
Woodhouse Road, Keighley	15 – Keighley Central	230	15m South East of j/o Hainworth Wood Road	Entrance to Timothy Taylors Depot
Denby Road, Keighley	16 – Keighley East	220	Full Length	
Ilkley Road, Riddlesden	16 – Keighley East	1000	J/o Barley Cote Road	J/o Street Lane
Lynton Drive, Riddlesden	16 – Keighley East	130	Full Length	
Otley Road, East Morton	16 – Keighley East	500	Eastern end of Alma Terrace	J/o Heights Lane
Southlands Grove/Carr Grove, Riddlesden	16 – Keighley East	260	Full Length	
Broomhill drive, Keighley	17 – Keighley West	130	Full Length	
Clifton Street, Keighley	17 – Keighley West	125	J/o Salisbury Road	J/o Nashville Road
Grafton Road, Keighley	17 – Keighley West	325	J/o Oakworth Road	J/o Upper Hird Street
Rawling Street, Keighley	17 – Keighley West	130	Full Length	
Salisbury Road, Keighley	17 – Keighley West	40	J/o Fell Lane	J/o Nashville Terrace
Tarn Lane, Laycock	17 – Keighley West	510	50m South West of Back Lane	North East for 500m to Footpath Sign on Southern Side
Thornccliffe Road, Keighley	17 – Keighley West	70	Full Length	
B6412 Lees Lane, Haworth	29 – Worth Valley	500	J/o A6033 Hebden Road	J/o Ebor Lane
Church Street/Apple Street, Oxenhope	29 – Worth Valley	60	Full Length	
Crossfield Close, Oxenhope	29 – Worth Valley	80	Full Length	
Crossfield Road, Oxenhope	29 – Worth Valley	170	Full Length	
Dean Edge Road/Cragg Bottom Road, Oakworth	29 – Worth Valley	1080	J/o New Laithe Road	Far Deanfields
Longlands Drive, Haworth	29 – Worth Valley	180	Full Length	
Outside Lane, Oxenhope	29 – Worth Valley	250	From a point approx 10m South West of Stairs Bottom Farm	
Two Laws Road, Oakworth	29 – Worth Valley	850	From a point approx 100m East of Scar Top Pine Village	Lancashire boundary
Goose Eye / Goose Eye Brow	29 – Worth Valley	400	Lower Holme Way	Laycock Lane
	Total	15,668m		

Report of the Director of Environment and Sport to the meeting of Keighley Area Committee to be held on 14th April 2016

AD

Subject:

A BRIEFING TO AREA COMMITTEE MEMBERS ON CHANGES TO THE DOMESTIC WASTE COLLECTION SERVICE

Summary statement:

This briefing note highlights the key changes to the Council's domestic waste collection arrangements following the introduction of the Council's Domestic Waste and Recycling Policy (DWARP)

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Portfolio:

Environment, Sustainability and Sport

Overview & Scrutiny Area:

Environment & Waste Management



1. SUMMARY

The Council's new Domestic Waste and Recycling Collection Policy (DWARP) has been introduced across the Keighley areas (all the Wards which are served by the Stockbridge depot) and is currently being rolled out across the Bradford Area (all the Wards which are served by the Harris St Depot) in conjunction with the restructure of domestic rounds.

2. BACKGROUND

New regulations were introduced in January 2015, which meant that the Council is now legally required to collect recyclable materials separately, unless it is not Technically, Environmentally or Economically Practicable (TEEP) to do so. The Council therefore has a duty to engage residents and trade waste customers by clearly laying out the challenges ahead for waste collection and treatment and providing a solution which addresses the needs of all our customers.

Householders are now required to present their waste in specific receptacles at the collection point (kerbside or other place as advised by the Council.) This requires all households to separate their recyclable waste, restricts households to one green general waste bin (with a larger capacity bin available for households of 7 or more people) and requires bins to be presented for collection with the lid closed with no waste at the side.

The Council is focusing on encouraging residents, through awareness raising and education, to minimise the amount of waste each household produces. By encouraging householders to separate items that can be recycled, increases in recycling reduces costs for treatment and disposal of general waste.

Every tonne of waste in the general waste (green) bin costs Council Tax payers on average £85 a tonne to dispose of whereas, for every tonne that we take out of the recycled bins generates income for the Council, on average £25 per tonne. The more we recycle the less the cost is to Bradford residents.

- The Council simply cannot afford to carry on paying for residents not separating recyclable waste.
- As part of Bradford Council's Domestic Waste & Recycling Policy
 - We will only empty one general waste (green) bin per household per week.
 - Bins should have the lid closed with no waste at the side. Householders must put the right things in the right bin.
 - Materials which can be recycled should **not** be put in the green general waste bin – plastic bottles, glass bottles and jars, cans, paper and card **must** be put in the correct recycling container.
- Residents can have as many recycling bins as they need and these are provided to them free without a delivery charge.



3. OTHER CONSIDERATIONS

3.1 Waste Minimisation Programme

The Council has developed a Waste Minimisation Programme that includes a number of projects designed to improve waste collection efficiency, increase recycling across the District and reduce waste disposal costs.

If every household recycled just 10% of their waste the Council would save £1 million per year in disposal costs.

The changes we have introduced are having an impact across the Keighley area where the new round changes and policy implementation were first introduced in November 2015. Our General Waste Collection crews have been noting the addresses where householders are not complying with the policy. Visits are then made to these householders by our Recycling advisors who provide advice and information on how householders can improve their recycling and will order extra recycling bins if required.

Householders who refuse to separate their waste, continue to contaminate their recyclable waste bin, put out excess side waste for collection, or present more than one general waste (green) non-recyclable waste bin for collection may face enforcement action from the Council. This will be done as a last resort when all other routes have been exhausted. The table below shows how intervention from our recycling team has improved compliance across the Keighley areas. These figures are based on a residual waste collection service from 80,000 households.

Keighley Non Compliance Instances Tues 16/02/16 - Fri 19/02/16		
Extra Bins	Side Waste	Lid Up
235	74	7

Keighley Non Compliance Instances Tues 09/02/16 - Fri 12/02/16		
Extra Bins	Side Waste	Lid Up
362	66	30

Keighley Non Compliance Instances Tues 02/02/16 - Fri 05/02/16		
Extra Bins	Side Waste	Lid Up
605	106	5

Keighley Non Compliance Instances Tues 26/01/16 - Fri 29/01/16		
Extra Bins	Side Waste	Lid Up
1233	324	76



3.2 Bradford Roll-out

Leafleting of the Bradford area (125,000 households) was completed to schedule on the 5 March 2016; the new collection rounds commence on the 15 March 2016. Bradford crews will be recording all instances of non-compliance.

During the Keighley roll out 4,000 recycling bins were delivered to residents, to date (03/03/2016) as part of the Bradford roll-out 4,500 recycling bin requests have been received, these are being delivered at a rate of approximately 1,500 per week to enable householders to begin recycling as soon as possible.

3.3 Recycling Service

The Council provides an alternate weekly collection service for four of its recycle materials; glass, can, plastic bottles and paper. Householders can have as many free recycling bins as they require.

3.4 Enforcement of the DWARP

As part of ensuring compliance with the DWARP an enforcement process has been agreed for use where there is persistent non compliance with the policy. Following the roll-out across the Keighley areas we are now delivering warning letters as a further reminder to all non-compliant households. If following this, a householder is found to be still not compliant then a formal S46 notice will be issued to the householder. This is the start of formal enforcement action.

3.5 2016/2017 Budget Decisions

Following approval of the Council's budget on the 25 February 2016, two decisions will have a key impact on Waste Collection Services in the District;

- The introduction of a chargeable Garden Waste Collection Service, this service comes into effect from 1 June 2016, at an annual charge of £28 with the early bird discount (£35 without)
- The introduction of alternate week residual waste collection in 2017/2018, this will be implemented from the 1 April 2016.

4. **FINANCIAL & RESOURCE APPRAISAL**

The programme has been funded from reserves ear-marked for Waste.

5. **RISK MANAGEMENT AND GOVERNANCE ISSUES**

The Waste Minimisation Programme has agreed governance arrangements in place and manages its risks through the Programme Board. It reports to the Safe, Clean and Active Programme Board.



6. LEGAL APPRAISAL

The Council's DWARP has been approved by Legal Services; there are no other legal issues.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

There are no issues arising from the Council's Equality & Diversity Strategy. There are no issues arising from the Initial Equality Impact Assessment.

7.2 SUSTAINABILITY IMPLICATIONS

There are clear sustainability implications in reducing the amount of waste sent to landfill.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

A reduction in the amount of waste being sent to landfill has a positive impact on greenhouse gas emissions.

7.4 COMMUNITY SAFETY IMPLICATIONS

None

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

Trade Unions have been fully involved through the development and implementation of the programme.

7.7 WARD IMPLICATIONS

We are working closely with all the Wards to educate residents to recycle and reduce waste and identify any areas of non compliance across the District.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

None



8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

None

10. RECOMMENDATIONS

This report is brought for the information of the Committee.

11. APPENDICES

None

12. BACKGROUND DOCUMENTS

None



Report of the Assistant Director, Policy, Programmes and Change to the meeting of Keighley Area Committee to be held on Wednesday 24 March 2016

AE

Subject:

New Deal programme: engagement update

Summary statement:

This report provides:

- **An update on actions that build on the findings from the first engagement in New Deal**
- **A summary of initial findings from the second phase of engagement**
- **An indication of developing plans for further approaches to engagement**

Sam Plum
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Corporate

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Overview & Scrutiny Area:

Corporate



1. SUMMARY

1.1 This report provides:

- An update on actions that build on the findings from the first engagement in New Deal
- A summary of initial findings from the second phase of engagement
- An indication of developing plans for further approaches to engagement

2. BACKGROUND

2.1 New Deal is about changing the way the Council and other public services work with people, communities, business and the voluntary sector to improve and protect our quality of life, in the context of reducing financial resources and increasing demand.

2.2 The District and Council Plans currently being developed will promote greater accountability and buy in to the New Deal outcomes:

1. Better Skills More Jobs and a Growing Economy
2. Good Schools and a Great Start for All Our Children
3. Better Health, Better Lives
4. Safe, Clean and Active Communities
5. Decent homes that people can afford to live in

2.3 This report summarises the feedback received from the New Deal public engagement activity to date and describes how this is directing further developments.

2.4 Public engagement has included district-wide discussions in variety of places such as bus stations, children's centres and advice offices to capture the issues that matter to residents and their families. This captured the views of people from all over the district and ensures that communities and citizens are able to play their part in the delivery of outcomes. The specific detail of public engagement activity is highlighted in this report.

3. OTHER CONSIDERATIONS

First phase public engagement

3.1 To help shape expectations and identify where people may be keen to take more responsibility, a range of participation activities took place between October 2014 and March 2015, including twelve events across the district, and workshops focused on young people and particular communities of interest.

3.2 These events and other mechanisms for engaging people were recognised as a first step, with the messages heard providing useful material to support the development of further New Deal activity.



- 3.3 The messages from these events were shared with Executive, Corporate Overview and Scrutiny Committee, Area Committees and Bradford District Partnership Board over Spring and Summer 2015.

Appendix 1 outlines the key messages conveyed during this first phase of engagement and the activities that have been undertaken to address some of the issues identified – by the Council and others.

Second phase public engagement

- 3.4 A second phase of engagement started in late Summer 2015.

This work was informed by a desire to follow the following principles:

- Ensure that everyone who wants to has the opportunity to contribute by providing a wide variety of communication and engagement methods and activity.
- Use existing mechanisms to their full potential and try new ways of engaging and accept that they might not work as expected.
- Ensure it generates solutions and buy-in to delivery and generates more activity by our people, partners and colleagues.

A variety of approaches have been used to engage, which included:

3.5 VCS Working Together Workshop

Over 40 organisations from the voluntary and community sector came together to look at local solutions to local problems. The aim of the workshop was to develop shared action on how we can support the people of the district do more for themselves. Individual actions points were sent to participants for their organisation to act on.

The Assembly Steering Group (ASG) made a commitment to drive forward the following key actions from the day's event:

- Community asset transfer - This is an area where work is being undertaken with the sector and CBMDC via COMA (Community Operational Management of Assets) programme.
- Self-sustaining community centres - A steering group to develop a master plan of what a sustainable community centre would look like has been established.
- Co-design and delivery of services - This is an area which is high on the ASG agenda. It has become a focus of the work of the Commissioners Forum. At a consultation event in December in relation to the District Plan, co-design and co-creation have been identified as key issues for the VCS.
- Support to volunteering - Recently volunteering has been identified as an issue at the ASG in relation to the Volunteering Kite Mark. This was shared at the Commissioners Forum and there was a feeling that this could be a 'light touch' quality standard which is used with groups. The ASG are also committed to the People Can campaign (see below).



3.6 Outcome themed communication weeks

A large range of content was created for social media based on themed weeks for each of the New Deal outcomes. Some of it performed extremely well, reaching and engaging large numbers of people. The highest amount of feedback received using this approach was during the communication around alternate week bin collections which received 40 positive comments, 205 negative comments and 24 mixed opinions.

3.7 Better Health, Better Lives – Self Care Event

Approximately 140 people/frontline staff attended an afternoon on 'how we can work together to make self care more effective', as well as identifying wider health and social care integration challenges. Members of the Self Care Programme Board, partners from Health, Adults services and Public Health were involved in the planning and delivery of the event.

Key themes that were identified include:

- Reduce duplication
- Better use of technology
- Improve communication
- Increase Peer Support
- Increase education/knowledge of self care

The key themes have been fed back to the Self Care programme board for action. Continued engagement with the attendees of the event and the wider public is being made through a Twitter conversation taking place on 8 March using the hashtag #SelfcareBD.

3.8 Have a Natter

Members of staff across a range of departments took part to have semi-structured conversations with over 300 members of the public in various locations such as bus stations, contact centres and children's centres.

Key cross cutting ideas that the public identified included:

- Focus attention in areas that need support - run down inner city ones - no support for environmental services needed in suburbs.
- Community provision where people understand what is going on in their community.
- Less barriers to do something - too many protocols and procedures.
- Help raise money for people who need additional help.
- More front line staff and less managers.

As part of this engagement we asked the public what was great about where they lived. The following word cloud shows some of the common themes that people said. It is important to note that the larger the text indicates the more people gave this response.





Solutions generated from this consultation have been fed the development of the District Plan and into the new Innovation Hub which has been developed by Workforce Development to support the Council's priorities including New Deal. The hub is an arena to create and encourage idea design and for innovative solutions.

3.9 Neighbourhood Forums and local public meetings

A number of meetings have been held by ward officer that aimed to look at local issues and find solutions. The meetings were asked to consider priorities, who should take action and whether residents and groups can do some things better than services, with the overall theme of preparing for the future in the context of constant change, and doing more with less. Themes that were discussed were:

- Rubbish and recycling
- Pride in the neighbourhood
- Community spirit, looking after each other
- Feeling safe

3.10 Interfaith event

A workshop was held for key stakeholders across different faith groups to look at areas of existing commitment and activity and consider how people can do more.

The workshop was attended by representatives from the Christian, Sikh, Hindu, Methodist, Jewish and Muslim community and focused on discussing the opportunities the new deal presents, what are the biggest challenges and what your faith group is most passionate about. The Bishop of Bradford attended as he is extremely keen to work in partnership with different faiths across the District to get them on board with New Deal.

A follow up meeting was held which shared a number of case studies giving people ideas on initiatives that can be replicated across different faiths. Bishop Toby led a discussion on what we can offer; currently a lot of churches are supporting the elderly many of whom have dementia. Next steps are to look at how this can be scaled up and how we can share good practice.



3.11 Housing Symposium

7 major house builders were represented and asked about their ideas and thoughts on delivering more homes in Bradford. This included discussions on viability and risk in the market, site assembly and joint ventures as well as the linked issue of good education facilities stimulating the housing market. Follow up steps from the event include:

- Potential of bringing sites in the Strategic Housing Land Availability Assessment forward early.
- Developing strategy and planning policy for packaging sites for development.
- Aligning locations for housing growth and sites for new schools.
- Further discussions taking place with the major house builders to develop emerging ideas.

3.12 People Can

The campaign activity themed on a month by month basis in which active communities will be celebrated through role models, good news stories and promoting volunteering opportunities. Additionally, each month will have an element that focuses on developing the agenda with both communities and services. The following months have been dedicated to each of the areas of the district:

March	Bradford South Area Committee	Area: Bradford South
July	Keighley Area Committee	Area: Keighley
August	Bradford East Area Committee	Area: Bradford East
Sept	Shipley Area Committee	Area: Shipley
Nov	Bradford West Area Committee	Bradford West

3.13 Young people's engagement

Common Purpose Challenge Session (Adult Social Care Theme). The session took place on 9 February 2016. The students that took part were asked to undertake a two part challenge which was focused on a new online social care tool Rally Round. This has been commissioned by Adult & Community Services as an 'invest to save initiative'.

The group came up with some good ideas about how we can promote Rally Round and methods of promotion. Suggestions included how the council should make better use of the college and university which both offer high level computer science courses and which, if asked, would be happy to work with the council to develop customised local IT solutions for the district.



3.14 Youth voice event

There were up to 100 young people, aged 13-19, from across the district who took part in a variety of activities based around the New Deal outcomes. The event was organised by Bradford Council's Youth Service, Prospects, Barnardo's, Young Lives Bradford, Bradford College and Bradford Youth Development Partnership and was also attended by a representative from the Office of the Children's Commissioner.

The young people were encouraged to have their say through a number of activities, including a Twitter feed, making dream catchers, graffiti wall and video capture. The event provided young people with an opportunity to discuss the issues which matter to them – they were able to explain what's important to them in their communities, what support young people feel that they need, and what young people feel that they can do more of for themselves and for others. We're awaiting the formal write-up from the event, but we are hopeful that the feedback received will provide useful content in the context of developing New Deal themes and the District Plan.

3.15 Town / parish council Discussions

Discussions have been taking place since New Deal was launched with the district's Parish and Town Councils about opportunities for them to run services which the Council is withdrawing from, or to augment services which Bradford Council is reducing its support for.

In the last 12 months, conversations have continued at the quarterly Bradford Council and Local Councils liaison meetings to share ideas and good practice across the Parishes. Neighbourhoods and Customer Service staff have also had one to one meetings with each Local Council to discuss individual circumstances in more detail. Local Councils have also been part of broader conversations exploring possible options for devolution to present back to Elected Members.

Activity to date has led to some Local Councils undertaking direct negotiations with Council services with most interest being around the management of green spaces (parks, flower beds, playgrounds, verges), public conveniences, and the possibilities for the transfer of community buildings into Parish ownership or management. It is worth noting that any negotiations are still at discussion stage with no formal agreements yet made.

3.16 Next Steps

The next steps will involve follow up work from the activities above. Further activities are currently being planned and any input would be welcomed. Current ideas being progressed include:

3.17 Vox Pop: The opinions of people recorded talking informally in public places. Questions to ask about what is great about the district as well as specific outcome focussed questions.

3.18 Open for ideas: Development of an open and accessible online platform for staff to put forward ideas, respond to questions, and develop new ideas. The intent is that once learning from this first internal phase has been made, a citizen facing platform will be produced.



3.19 Children’s commissioner visit – Growing up in Bradford: 4 March

3.20 Community of interest engagement: via existing networks

3.21 Young people: Engagement with National Citizenship Service to include a New Deal activity within the student programme.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Activities developed via New Deal help identify potential savings for future budgets. These are then consulted upon as part of the budget setting process.

4.3 The cost of running the public participation activities was primarily from officer time and some venue costs – venues were all community based or Council owned.

A Council Question was tabled on 8 December 2015, requesting confirmation of the number of residents engaged by the New Deal and its cost.

The total number of people engaged through various engagement activities up to early December 2015 was 3,093, however, this number did not include the number of people engaged in New Deal via social media. It is very difficult to quantify the exact number of people through this medium. The total costs of the various workshops and forums was £13,493.16.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

There are no significant risk management or governance issues arising out of the recommendations of this report.

6. LEGAL APPRAISAL

There are no significant legal issues arising out of the New Deal process and the public participation activities.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Events have taken place in different parts of the district at different times of day, to ensure that no group of people have been disproportionately disadvantaged from taking part. This has been further augmented through the opportunity for written comments and the completion of the web based consultation.

Over the next 2-3 years, as options, ideas and projects are identified, implemented and tested, each proposal will be equality assessed at each stage of its development with documentation produced and made available publicly for transparency purposes.



7.2 SUSTAINABILITY IMPLICATIONS

There are no sustainability implications from the New Deal public engagement activities. Engagement has helped identify a need to put a greater focus across all five outcomes on sustainability and work is underway to develop further activity via the environment forum.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

There are no significant gas emission impacts from the New Deal public engagement activities.

7.4 COMMUNITY SAFETY IMPLICATIONS

There are no significant community safety implications from the New Deal public engagement activities. Safer and Stronger Community partnerships have recently come together.

7.5 HUMAN RIGHTS ACT

There are no significant human rights implications from the New Deal public engagement activities.

7.6 TRADE UNION

There are no significant trade union implications from the New Deal public engagement activities. However the New Deal programme is designed to help the public sector manage its reducing budget. There is the possibility of impacts on staffing as budgets are addressed and reduced each financial year.

7.7 WARD IMPLICATIONS

We have aimed for broad coverage across all areas. In particular the Have a natter discussions covered discussion from people across a wide range of wards.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

Information produced through the ward planning process will contribute to the ongoing New Deal development work. The feedback received from the public events will also be fed back to area based teams in the Council to support any future action planning.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 Input into the design of future engagement activity would help inform the development of the next steps in this programme.



10. RECOMMENDATIONS

- 10.1 That members of the Area Committee note the report.
- 10.2 That the feedback from residents be welcomed and acknowledged.
- 10.3 That the Area Committee continue to engage with residents, businesses and stakeholders about ways of working differently, and feed any relevant findings into the New Deal programme.

11. APPENDICES

Appendix 1: Phase 1 update

12. BACKGROUND DOCUMENTS

None



Appendix 1 Phase 1 New Deal engagement update

First phase of engagement

The tables below summarise the key messages heard from this first phase by outcome, and outline some of the steps being taken to address the issues raised.

Good schools and a great start for all our children

You said	We're doing
<p>Joint approach between children and the state to help children to be ready to learn.</p>	<p>Following a consultation in Autumn 2015 the Education Covenant was agreed by Full Council in December 2015. It sets out how the whole community needs to come together and play its part to improve education standards and create the best possible life chances for young people. It lists a series of pledges from the local authority on the actions it will take with partners to drive up educational standards. Alongside the set of pledges, the Covenant also asks for significant support from parents, young people, schools, businesses and employers, communities and government.</p> <p>Development of further integration across early years, building on the Better Start Bradford programme to learn lessons about what works to improve outcomes across the district.</p>
<p>Better focus on getting people ready for the world of work, and improved collaboration with businesses</p>	<p>Development of Bradford Pathways, offering a whole system approach to provision for the district, with learning pathways into employment for all ages, building on Get Bradford Working and Industrial Centres of Excellence and establishing a joined up approach to education, employment and skills. Consultation was held with head teachers in Autumn 2015. Pilots of the model will be operational early 2016. Phase one implementation starts September 2016.</p>

Some of the messages heard are addressed by activity and direction already established including:

<p>Ongoing emphasis on safeguarding</p>	<p>Bradford Safeguarding Children Board work towards keeping children in Bradford, under the age of 18 years, safe from harm, striving to make sure that every child in Bradford feels secure, well cared for, and able to reach their full potential and supporting all staff to help families and carers achieve this.</p> <p>Safeguarding week held October 2015.</p> <p>Currently adopting Signs of Safety as a methodology that will provide a consistent way of working that all practitioners can use in their work with children and families, from Early Help through to how we manage child protection plans</p>
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Listening to pupils' concerns	Supported via Investor in Pupils standard
Children's choice of schools	Admissions code of practice

Better health, better lives

You said	We're doing
Co-ordinated support for families and early intervention before problems escalate	Families First provides a model of integrated support, and building a broader approach based on learning, with four gateways to be established across the district, based on bringing together support agencies and supporting people before they need formal social care. Piloting in Bowling and Barkerend, Bradford Moor and Little Horton, and Keighley in April with a planned district wide roll out in October 2016.
Improved co-ordination across the different components of the health and social care system	During 2015-16 the Bradford and Airedale Health and Wellbeing (H&WB) Board has commissioned work to put the district on track to accelerate improvements in health and wellbeing outcomes, and to create a sustainable health and wellbeing economy. Specifically the Board has agreed to work towards the establishment of a total pooled joint commissioning budget and a single prioritisation process for health and social care that reflects the ambitions outlined in the New Deal Outcome. The Board acknowledges that this is a long term objective and aims for this to be the position within five years.

Some of the messages heard are addressed by activity and direction already established including:

Encouraging people to be more independent and self supporting	Development and implementation of self care programme, including engagement event to help identify local issues in November 2015.
Young people's sexual and mental health support	<p>The sexual health team works with all agencies across Bradford – in particular those which work with young people to support sex and relationship education and advice.</p> <p>A system wide approach to assess the needs of young people's mental health will inform and shape services to maximise value and use of resource.</p>



	The Council will continue to work with colleagues across the health partners to promote awareness of mental health issues of younger people. Promotion of support and access to help initiatives are integral to delivery.
Sports as preventative health measure	The Council are investing in four new swimming pools to increase physical activity and provide modern facilities fit for the 21 st century. The Council currently operates sports facilities as an 'in house' service.
Support for people with dementia and their carers	Well established dementia friendly communities initiative that aims to build communities <ul style="list-style-type: none"> • Where people living with dementia are supported to live as independently as they can • Where the community understand about dementia and are willing to lend a hand • Where businesses, community and statutory organisations have thought about how they make themselves accessible to people with dementia

Better skills, more good jobs and a growing economy

You said	We're doing
Scope for reduced business rates to support small businesses?	The city centre growth zone provided an effective model in encouraging businesses to create more jobs and locate in the city centre. A new business rate discretionary relief programme was approved by Council Executive in December 2015.
Generation of green energy	Currently scoping the feasibility of a district heat network, generating energy on a marketable scale. Five workstreams: <ol style="list-style-type: none"> 1. Civic Qtr District Heat Network 2. Corporate Entergy Programme 3. Bradford Public Estate Energy Collaboration (NHS & University) 4. Bradford District Community Energy Project 5. Bradford Fair Tariff project joint with Incommunities & OVO energy Looking to establish a potential energy company by the end of 2016



Use of council buildings and improved collaboration across organisations	Builds on existing experiences – e.g. co-location of Police in Jacobs Well. Bradford Council is looking at creating a public sector and community hub in the heart of Keighley. The proposal to build a new 'one stop shop' in the town centre is already attracting interest from various public sector partners. The location is the site of the North Street building - formerly Keighley College - which is in a conservation area.
Potential for collaboration across West Yorkshire	Work between Bradford and other districts is progressing on Building Control: Kirklees is signed up and Wakefield is expressing interest. Work continues at WYCA on effective coordination and sharing of resources for the West Yorkshire Plus Transport Fund.

Safe, clean and active communities

You said	We're doing
Improvements to waste and recycling including support for alternate week bin collections	A major strand of the Waste Minimisation and Management Strategy is to promote the reduction, re-use and recycling of waste. Proposals to move to alternate week bin collection are being consulted on as part of the budget proposals. The Council is currently also consulting on garden waste collection.
Encourage volunteering and socially responsible behaviour	The 'People Can' campaign aims to highlight the contributions of communities and build on these strengths, as part of the New Deal. The success of 'People Can' will be determined by the energy and commitment that we can all contribute.
Changing the model for how libraries are delivered	Building on existing community run libraries, increasing co-location and the number of community run libraries with different and smaller model for provision.
Putting museums and galleries into a trust	Resources approved to investigate the potential for forming a culture company with no pre-emptive model, but based on safeguarding assets and releasing profit making potential – included in propositions. Report due March 2016



Some of the messages heard are addressed by activity and direction already established including:

Reduced street lighting	New street lights are dimmed between 10.30 and 5am
More collaborative working with parish and town councils	Established relationship and looking to develop further via New Deal – had 121 discussions and following up with joint event to develop further what delivery parish and town councils may wish to take on.
Flexible funding of community projects	Looking at different models and have voluntary organisation support officers to help with funding bids

Decent homes and other cross cutting issues

You said	We're doing
Enabling more affordable homes to be built	Investigation of barriers to development now complete. In Bradford return over investment is the primary problem, more than the planning system. Discussions held with national house builders to identify options to progress.
Supporting people to live independently in their own homes	Maximising opportunities to use assistive technology in people's home to help people stay independent by rolling out learning around telehealth and telecare.
Bringing derelict buildings into use	<p>The first Local Listed Building Consent Order (LLBCO) in England, together with a complementary Local Development Order, was adopted by the Council on 21 July 2015 for the Little Germany Area. The first LLBCO notice has since been approved for 46 Peckover Street in Little Germany for residential conversion.</p> <p>A Heritage Lottery Fund (HLF) Townscape Heritage first round bid was submitted in August 2015. This includes an outline scheme plan setting out potential 3rd party granted property improvements to approximately 60 buildings within the top of town area, including bringing vacant space in approximately 20 buildings back into use. The HLF will make a decision upon whether or not the bid is successful in January 2016.</p>



Some of the messages heard are addressed by activity and direction already established including:

<p>Involve people in the design of services</p>	<p>Bradford Council has a clear commitment to co design and intends to build further on that work. A recent example of this work is the travel review, where the Council worked with parents to design the new travel assistance application and assessment process.</p> <p>When the new Travel Assistance Policy was approved by Exec in July, there was a commitment to consult with parents/carer on any changes to the way travel assistance is provided. Workshops and drop in sessions for one to one discussions were organised in Sept 15 and from these a commitment was given to allow parents / carers to contribute to the design of the new travel assistance application and assessment process. A further workshop in November looked at a draft application form and parents were given an opportunity to comment/suggest on what the form should look like. Subsequently the parents who attended this workshop were given the opportunity to complete a dummy application to inform the pilot of the new process. A monthly update has been issued to all parents and stakeholders in receipt of travel assistance and this is to continue until the programme is complete</p>
<p>Consideration of how to best achieve democratic representation</p>	<p>Consultation underway on how many councillors we need and the jobs that they do.</p>



Report of the Strategic Director – Environment and Sport to the meeting of Keighley Area Committee to be held on 14 April 2016

AF

Subject:

Keighley Area Ward Plans 2015-16 Update

Summary statement

This report outlines the work of the Keighley Area Co-ordinator's Office in the period October 2015 to March 2016 to support Ward priorities within the Keighley Area Ward Plans 2015-16.

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Strategic Director
Neighbourhood & Customer Services

Portfolio:
Neighbourhoods and Community Safety

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Overview & Scrutiny Area:
Corporate



1. SUMMARY

- 1.1 This report outlines the work of the Keighley Area Co-ordinator's Office in the period October 2015 to March 2016 to support Ward priorities within the Keighley Area Ward Plans 2015-16.

2. BACKGROUND

- 2.1 The work outlined in this report has been undertaken to support the Area Committee in the implementation of the Keighley Area Ward Plans 2015-16 utilising the four key elements of the Neighbourhood Service. These four key elements are:
- Integrated Area teams
 - Streamlined locality planning and performance management
 - Connecting the strategic to the neighbourhood
 - Co-ordinating local partnership action
- 2.2 Elected Members, Partners, Services and Agencies are committed to supporting action planning at a Neighbourhood and Ward-level. They have supported Ward Planning and work with Keighley Area Co-ordinator's Office to address issues.
- 2.4 Appendices A – F of this report highlight selected pieces of work which reflect the types of activities and actions that have been undertaken between October 2015 and March 2016, within Wards that have contributed to addressing the priorities within the Keighley Area Ward Plans 2015-16. They are not an exhaustive list of actions but are intended to give a flavour of the nature of activities that have been undertaken.
- 2.5 To enable these specific actions Ward Officers undertake and support a partnership approach which involve Ward Partnership Teams, other specific Ward Partnerships, Days of Action, community engagement activities and approaches and other issue-based neighbourhood work.
- 2.6 Keighley Area Co-ordinator's Office continues to support Ward Planning by consultation with and involvement of local residents and partner agencies in decision making through: partnership bodies, local problem-solving groups, special events, action planning and through the work of Council Wardens.
- 2.7 The role of Council Wardens includes supporting community engagement and their work has involved them in Days of Action, Visual Audits; work with schools and individual local residents. This is in addition to their responsibilities for Parking and Environmental Enforcement.
- 2.8 Keighley Area Co-ordinator's Office also provide support to new and continuing community initiatives as well as advice, guidance or support in relation to assisting the effective functioning of local Voluntary and Community Organisations as requested.

3. OTHER CONSIDERATIONS

- 3.1 No other considerations



4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Addressing priorities within the Keighley Area Ward Plans 2015-16 has been undertaken from within resources of Bradford Council and partner organisations.
- 4.2 The Ward Plans' priorities have been used to assist the Area Committee in its Local Area Management role.
- 4.3 Officer support for co-ordination to implement elements of the Ward Plans has been provided by the Keighley Area Co-ordinator's Office.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no significant risks and governance issues arising from the proposed recommendations in this report.

6. LEGAL APPRAISAL

- 6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Wellbeing placed upon the Council to promote and improve the well-being of the District.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Ward Plan priorities promote fairness and inclusion while supporting Keighley Area Committee's commitment to equal opportunities for all.

7.2 SUSTAINABILITY IMPLICATIONS

Resources available to Keighley Area Committee, described in this report, and used to support Keighley Area Ward Plans 2015-16 will directly support the delivery of the District's Sustainable Community Strategy.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Some actions undertaken to address priorities in the Ward Plans will have an impact on greenhouse gas emissions. These will include a consideration of for example energy efficiency opportunities in purchasing new equipment or refurbishing or modifying buildings.



7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Community Safety issues are acknowledged as a key contributor to the quality of life in neighbourhoods. A number of priorities supported in the period covered by this report demonstrate a positive impact on community safety issues across Keighley Area.

7.4.2 A key aspect of this work relates to supporting the Community Safety Plan, the Council's obligations under Section 17 of the Crime and Disorder Reduction Act 1998 and the work of the Community Safety Partnership.

7.5 HUMAN RIGHTS ACT

No direct implications arising from the Human Rights Act.

7.6 TRADE UNION

No direct Trade Union implications arise from this report.

7.7 WARD IMPLICATIONS

The activity outlined in this report addresses priorities in all Wards in the Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 That Keighley Area Committee adopts the recommendations outlined in this report.

9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the work of the Keighley Area Co-ordinator's Office in the period October 2015 – March 2016 to support Ward priorities within the Keighley Area Ward Plans 2015-16 be noted.



11. APPENDICES

Appendix A - Craven Ward – Ward Plan Actions Summary October 2015 – March 2016

Appendix B - Ilkley Ward - Ward Plan Actions Summary October 2015 – March 2016

Appendix C – Keighley Central Ward - Ward Plan Actions Summary October 2015 – March 2016

Appendix D – Keighley East Ward - Ward Plan Actions Summary April – October 2015 – March 2016

Appendix E – Keighley West Ward – Ward Plan Actions Summary April – October 2015 – March 2016

Appendix F – Worth Valley Ward - Ward Plan Actions Summary April – October 2015 – March 2016

12. BACKGROUND DOCUMENTS

- 12.1 The Ward Plans 2015-16 are large documents so have not been attached to this report. They can be viewed at:
http://www.bradford.gov.uk/bmdc/community_and_living/neighbourhoods/action_plans.htm



Appendix A

Craven Ward – Ward Plan Actions Summary October 2015 – March 2016

1. Supporting Older Adults in Silsden and Steeton with Eastburn



Age UK and Keighley Co-ordinators Office are meeting with a number of local residents and partners to discuss how older people as a community of interest can be supported in Silsden and Steeton with Eastburn and how they can receive information about relevant services to meet their needs in their local area. At recent meetings in February 2016 the following health topics were discussed GP's, Health and Well Being, Self-Care, Services provided by Pharmacies, Community Activities and Social Gatherings, Cold Calling, Care Link - Befriending Service, Dementia, Funding, Welcome Packs, Vulnerable Older People, Mobility and Handy Man Scheme. Volunteers and partners with one of the groups are working together to produce a booklet to include examples of local stories and relevant contact information and the group are working on pulling together a welcome pack for all residents. The Groups will continue to meet throughout 2016 to move projects forward as well as apply and target funding to deliver local health assistance and initiatives within the Silsden and Steeton with Eastburn areas.

2. New Deal – Working in partnership



Keighley Co-ordinators Office has been liaising with local councils and Ward Councillors across Craven Ward to discuss New Deal and future related activities within local Neighbourhoods. As Central Government cuts have been cascaded down to local Councils this has had a direct impact, in that, we need people to take more responsibility for doing things themselves whilst still working in partnership to make most of the resources available. Overall, the New Deal Programme brings attention to changing the way the Council and other public services can work together to improve and protect people's quality of life.

Local Councils are now considering how best to move forward and take a leading role in supporting local residents and communities in improving localities. Some recent inquiries from discussions in Craven Ward link to future responsibility for grass cutting, tree trimming, planting of community areas, keeping verges tidy, keeping or disposing of public toilets, local employment and developing community run high streets and disposal of community buildings. Against this backdrop Addingham Parish Council and Silsden Town Council together with Steeton and Eastburn Parish Council are in the process of working on their individual Neighbourhood Development Plans in partnership with Bradford Council. The two parish development plans once approved in full will assist community leaders on behalf of their residents and communities to shape development in their local areas. Further dialogue around possible New Deal proposals and local Development Plans will continue in partnership with Keighley Area Office and other Council Departments.

3. Hothfield Junior School Intergenerational Project – Young and Old Together



Keighley Co-ordinators Office with Imaginarium SEED and Hothfield Junior School set up a group of 'Knitting Nana's who visited the school on a lunch time period to meet up with children to teach them how to knit over a four month period. The children were quick to learn and shared their new skills with their own family members. The project provided new opportunities for the Nana's to share their own stories of schooldays, childhood games and growing up in war time Britain. The sessions were filled with laughter, chatter and at the end of the project a hand knitted blanket was produced. The children involved were very proud of what they had achieved and the blanket is now on display at the school. A quote from one of the Nana's stated 'when you get to my age and you start to feel like no one really needs you, like you don't have anything to offer – these lovely children have really shown me that it is not the case at all'. The children when asked what they had enjoyed the most replied 'all the conversations we had'. This local project was a great example of bringing different generations together.

4. HUB Building - Steeton with Eastburn Parish Council – Building Resilient Communities.



The HUB Building run by Steeton with Eastburn Parish Council offers a range of community activities and facilities such as keep fit, various craft groups, book club, language classes, children's parties, space can be hired for meetings, events or training workshops. The HUB consists of 3 rooms; two of these can be joined to form a larger space. From the HUB the local council is currently working with Keighley Co-ordinators Office to put forward a proposal to develop a Pilot Resilience Plan to support vulnerable people including the elderly and the wider community across the area. This proposal is led by the Chair of the Parish Council who will also be meeting with a representative of CBMDC Emergency Planning Team to discuss ideas and forward planning in more detail. Prior to this meeting other local representatives met and the following points were highlighted - how best to get information out to the wider community; data protection issues; ideas connected to a Resilience Street Campaign and Street Champion Scheme. Other reassurance measures discussed included Neighbourhood Watch, Street Door Knocks and Days of Action. The programme organised from the Hub will be continued to be developed in 2016.

5. Friends of Silsden Town Hall – Supporting the wider community.



The Friends of Silsden Town Hall formed in 2014 and have now held their first AGM. Since this time volunteers have targeted funding to support a range of community activities as well as engaging in on going promotion of the facilities available at Silsden Town Hall. Through the hard work of the volunteers bookings have increased and more people and local groups, organisations are making use of this community space. In addition volunteers have developed a web-site and designed a marketing brochure with support from Halls CBMDC and Keighley Co-ordinators Office. The range of activities organised by the group include a Family Event in October bringing together local groups such as Keighley Model Railway Club, Keighley Model Aeroplane Society, Lego Project, Bead Workshop, Arts and Crafts, Silsden Singers and setting up a Lunch Bunch Café. Other activities have included monthly Tea Dances, Craft Fair, Table Top Sales, Slide Show, Konflux Theatre Group, The Silsden Theatre Productions and Panto. The group continue to meet and are in the process of planning activities and projects to support the local community in 2016 – 17.

6. Youth Services – supporting Young People



Ward Youth Worker.

Support for young people in Craven Ward is provided by the Youth Service, Keighley Co-ordinators Officer within the Neighbourhood and Customer Services, Department of Environment and Sport. Throughout 2015 / 2016 the work with young people in across Craven Ward has been extensive with good levels of participation at both local and district wide events. In addition Open Access Sessions are currently being run in Silsden (x2) and Addingham (x1) and have covered the following programmes including - 1 to 1 Work, Sports, Healthy Eating, Programme Planning, Sexual Health and Outdoor Education. Over the next few months, targeted work with young people will be delivered in respect of Healthy Relationships, Social Responsibility and Drugs / Alcohol and this work will be supported via the

Appendix B

Ilkley Ward - Ward Plan Actions Summary October 2015 – March 2016

1. Dementia Friendly Ilkley

The campaign to achieve Ilkley's status as a 'Dementia Friendly' Town continues to gather pace with a dedicated band of Champions working with individuals, groups, businesses and schools encouraging them to learn more about the condition, raising awareness of how it can affect people's behaviour and understanding.



Regular Dementia Friend sessions take place at the Clarke Foley Centre providing an informative and interactive way for people to appreciate what it is like to live with dementia, as well as to consider the small things that can be done to make a difference. The intent is to create a community in which people living with dementia and their carers feel included, supported and welcome with residents able to continue to live confidently and independently in their town.

E-mail dementiafriendlyilkley@gmail.com

2. Green Dog Walkers

Ilkley Parish Council has agreed through its Community Fund Committee to support the development of the Green Dog Walker Scheme in Ilkley. A non confrontational way to tackle and change attitudes about dog fouling the scheme will be promoted extensively in the spring.

Funding will enable the purchase of Green Dog Walker collars signifying that people have 'taken the pledge' to always:

- Clean up after their dogs
- Use the GDW lead when walking their dog
- Carry extra dog waste bins and be happy to be approached to give a bag to those without.
- Be a friendly reminder to others to clean up after their dog.



leave only pawprints...

Special attention will be given to problem areas where residents have expressed concern and the campaign will be run in conjunction with Ilkley Chat to raise awareness and encourage involvement.

3. Community Assets – people and places

A changing landscape in terms of the practical use and financial costs of public buildings has prompted interest about their retention and potential future use in Ilkley. Residents in various collectives are engaged in processes to establish how they can plan proactively to retain assets in the Town.

District Councillors, Parish Council, the Civic Society, Ilkley Youth and Community Association and others have worked co-operatively to identify and nominate buildings of community value. Work will continue throughout 2016 to explore the potential for community ownership and improved use where it will be of benefit to the town.



4. Showcasing and celebrating



**2016
Ilkley and District
Volunteer Awards**

Are you aware of individuals who give time and effort for the benefit of others or who have helped to improve the amenities and resources in your community?
Do you know someone who deserves recognition?
Why not nominate a person to receive an award for outstanding service to our community?
Nominations can be received from any member of the community or voluntary organisations. Nominees must be unpaid members of the organisation.

The 3 Award Categories are:
Community Involvement : aged 25 years and over
Community Involvement : aged 24 years and under
Community Involvement : encouraging sporting activity

Nomination forms are available from:
KIVCA
Riddings Hall, Riddings Road, Ilkley LS29 9LU
Tel. 01943 603348 email: ilkley@kivca.org.uk

Deadline for nominations is Monday 29th February 2016

KIVCA
ROUND TABLE

Keighley & Ilkley Voluntary and Community Action, in association with Ilkley Parish Council, have once more hosted an awards event to recognise and celebrate the work of individuals making a real difference to the lives of people in the Ilkley area.

A real strength in Ilkley is that across the town people volunteer in many different ways, giving so much in unpaid time to improve the quality of life and experiences of others, the awards example and recognise their contribution to community life. From activity in Sports, the Arts, Befriending, supporting the Festival programmes etc the strength and depth of community effort is huge. This successful award ceremony shines a light on and pays tribute to their collective endeavour.

5. Ilkley in Bloom - Clean for the Queen

'If every adult picked up just one piece of litter and put it in a bin, that would be more than 50 million pieces of rubbish disposed of'. That's the sentiment behind the Keep Britain Tidy 'Clean for the Queen' initiative.

Ilkley in Bloom signed up to this event and incorporated into their regular Sunday morning session – 6th March 2016, to tie in with the synchronised effort across the UK.



It is hoped that over the coming months there will be more opportunity and collective effort as part of the campaign to clear up Britain in time for The Queen's 90th birthday, which will be celebrated in June.

6. Young people

Ilkley Inclusion Project is run from Ilkley Warehouse in partnership with Keighley Youth Service and the Specialist Inclusion Team. The session is held on a Monday evening between 6.00pm and 8.00pm. It provides a youth club environment and activities for young people with disabilities, with particular emphasis on developing social interaction and life skills.



young people's needs are met across the ward.

In addition, Keighley Youth Service runs an open access and generic youth club at Ilkley Warehouse on a Wednesday evening. On average, approximately 25 young people attend each session. The Youth Service has also developed valuable links with Ilkley Grammar school and Ilkley Youth and Community Association in order that

Appendix C

Keighley Central Ward - Ward Plan Actions Summary October 2015 – March 2016

1. Friends of Devonshire Park - Making more use of local green spaces.



Liz Horn Ward Officer for Central Ward Keighley Area Co-ordinators Office has supported Friends of Devonshire Park to develop the Arboretum project. Kath Toch community volunteer has been leading on the project and has secured £500 from Keighley Healthy Living to develop a leaflet highlighting this local green gem as it includes a variety of trees from around the world. Kath will be organising meetings with a local graphic designer and a local botanist to help with a leaflet design. Other guided walks will be scheduled to take place in Devonshire Park as ongoing throughout the year. Once the leaflet has gone to print it will be distributed to local libraries, schools

and other local venues to promote a key attraction on our doorstep in Keighley.

2. al Hikmah – Showfield, Utley and Beechcliffe - New Deal Supporting Communities



al Hikmah based in Keighley Central Ward linking in with Keighley Co-ordinators Office had been assisting the wider communities in Keighley; in particular when the floods occurred and provided residents with hot drinks, food, assisted with the clean-up operation and were instrumental in setting up the Keighley Emergency Relief Team which works from the Al Hikmah Centre based in Beechcliffe. The group have also helped older people when bad weather hit by doing shopping and clearing drive ways in the Utley area. The group are in the process of producing a video around the theme of recycling with young people. In addition volunteers have been raising awareness on the positive aspects of recycling and with support from the local Imam at East Avenue Mosque this has resulted in more people engaging in recycling across the local area with blue bins now full to the top or recycled materials.

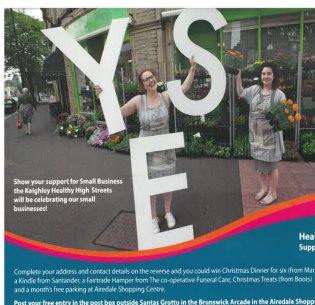
3. Pilot Recycling Scheme Lawkholme – Improving recycling rates in communities.



A pilot recycling scheme has been identified for the Lawkholme area and will be situated on a piece of waste land next to Eastwood Primary School. The site was cleared and bins put in by Recycling Services Bradford Council. The scheme is supported by East Wood Primary School and their local 'Green Council' along with ongoing volunteer support by local group 'Youth Vision'. Attached to the Pilot Programme is an Award Scheme for Communities in that, the more waste items recycled will result in the local community being able to pull down some monetary value that can be spent on other community initiatives such as a young person's trip or installing seating. Keighley Co-ordinators Office will monitor the progress and development of the scheme throughout 2016 – 2017 and liaise with Recycling Services CBMDC.

4. Keighley WPT Supporting Local Business and Keighley Town Centre

Keighley Co-ordinators Office via the WPT process and connecting with the local business community via Airsdale Centre Manager and support worker from Regeneration Section supported Small Business



Saturday on 5th December 2015. The aim of the event was to increase and track retail activity in Keighley Town Centre – via the Healthy Streets Initiative. As part of the initiative a reward scheme for shoppers who had spent their cash in Keighley was organised and prizes on offer included a Kindle winner who had shopped at Diamond Soles, Fair-trade Hamper to a shopper at Airedale Opticians, a shopper at 52 Church Street received a M&S dinner for 6 and a shopper at KAOS received 1-Month free parking. During 2016 the Healthy High streets with support from Regeneration Section and Keighley Area Co-ordinators Office are taking forward the proposal to create a Dementia Garden in Keighley Town Centre that would be implemented on land at Church Green. In support of this project proposal WREN funding was applied for and a decision with regard to this funding application will be determined by March 2016.

5. Women's Health Event Central Ward



Keighley Area Co-ordinators Office working with other local partners including KIVCA, Eastwood Primary School, Roshni Ghar, Highfield Community Centre, Lilies of the Valley, Good Shepherd Centre, KAWACC and Holy Croft School together organised a Women's Market Place / Forum Health Event in November 2016. Around 80 women from a range of different communities and backgrounds attended the event. Health stalls, speakers and networking being part of the day. Feedback received highlighted the event was both informative and interesting, providing women with an opportunity to access a range of information

and find out about other local organisations and projects e.g. Oral Health. Seven women who attended found the confidence to volunteer and become involved in the women's planning group. The next large event is scheduled to take place in March 2016 to support International Women's Week with the theme of 'Food, Culture and Inspirational Women.'

6. Youth Services Support Young People – Central Ward



The Youth Service encouraged young people from across Central Ward to participate in a number of Crime Prevention and Consequence Workshops and Activities delivered by Bradford Consequences Project at the Girington Community Centre, Bradford. Approximately 60 young people benefitted from raising awareness and the consequences of becoming involved in crime. The Youth Service also has open access sessions at Victoria Park and Keighley Leisure Centre on a Monday evening in partnership with James Project and Highfield Community Centre on a Tuesday evening and BCA on a Thursday evening. On average, each youth

project attracts approximately 30 attendees per session.

Appendix D

Keighley East Ward - Ward Plan Actions Summary April – October 2015 – March 2016

1. Big Local – it's all in the plan

Consultation carried on throughout the latter part of 2015 particularly in December, to work on development of the Big Local Plan for the Big Local, Keighley Valley Area.



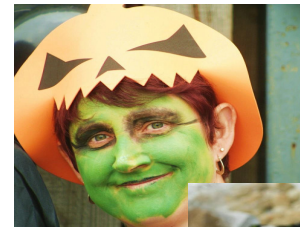
Residents attended a number of sessions to finalise the plan before submission to agree it and draw down the funding. It has been a long process but hopefully residents will see the benefit from their effort over the summer when funding will be available to support a variety of activity.

The Area Office has been heavily involved throughout and will continue to support the group as it moves

forward over the 10 year life of the programme.

2. Fitness, Festivities and Fun

Seated exercise, singing sessions, Halloween and Christmas parties, followed by New Year fitness sessions to work off the excess! Just a taste of the activity delivered (inside and outside) across the ward in the last 6 months. Residents at Red Holt in Keighley used Halloween as an opportunity to get together and have fun, make new friends and engender some community spirit. Likewise residents in Clover Rise held an outdoor event – both areas are now working with Manningham Housing Association to establish Tenant and Resident groups. Hainworth Wood hosted its own Halloween party and a series of Christmas events for the various groups using the centre. Just samples of the activity taking place across the ward all helping to encourage neighbourliness and wellbeing.



3. Raining and pouring – the best and worse of times

Before and after Christmas, neighbourhoods in the ward suffered from the heavy rain and resulting floods. Early in December a particularly heavy deluge saw a flood of rubble wash down outside the Hainworth Wood Community Centre and young people were quick to help out and clear up.



The Stockbridge and Riverside area was particularly badly affected on Boxing Day with a number of residents forced out of their homes and many others left without heating and coping



with significant damage.

The one thing the weather didn't dampen was the neighbourliness and kindness shown on the day and since. Volunteers from the mosque arrived with hot food, the local fish and chip shop opened its doors providing food and hot drinks and somewhere to keep warm. Residents were out in force sweeping and clearing and Councillors, the clean team and army were thanked for their effort and help.

4. Dog Chipping Green Dogs?

Hainworth Wood Community Centre hosted a free micro-chipping event at the centre in conjunction with the Dogs Trust February 29th 2016. From April 2016 the law is changing and all dogs need to be chipped and contact details updated.

56 dog owners turned up with their pets and 47 dogs were chipped (the rest were checked to see that they were chipped and details correct).

Working in conjunction with the Area Office the centre also promoted the Green Dog Walker Scheme – encouraging residents to sign up and encourage others to always pick up after their dog. Wardens were on hand to press home the message and 12 residents signed up on the day.

5. Community Cleans Up



In conjunction with InCommunities and the Hainworth Wood Community Centre a Community Clean Up took place in the area Monday 15th February. A group of parents and young people joined staff for a litter pick and over 12 bags of rubbish were taken away by the cleansing team. The estates team from Incommunities also removed some bulky items all resulting in significant improvement.

Wardens issued a number of notices to households with furniture stacked in the gardens and follow up visits ensured that they had been removed. After a couple of hours in the outdoors everyone benefitted from free soup and a bread roll back at the Community Centre. A number of schemes developed along the lines of a 'loyalty card' to encourage sustainable effort to keep areas clean and tidy will be explored Spring 2016 working with Big Local.



6. Young people

Youth workers have been delivering detached youth work across the ward in order to extend the reach of the youth service. Workers have undertaken consultation around the interests of young people and will develop these sessions further over the summer months. Areas include:

- Stockbridge
- Dalton Lane
- Long Lee
- Hainworth Wood
- Spring Bank & Red Holt

In addition, a new open access session is now running from Keighley campus targeting young people from the Keighley East ward.

Appendix E

Keighley West Ward – Ward Plan Actions Summary April– October 2015 – March 2016

New Deal – residents join the conversation in Fell Lane and Laycock

Concerned about Fell Lane and Exley Head ? Want to help make improvements ?



Come and join the conversation....

Residents of the Fell Lane and Laycock areas of Keighley were invited to discuss doing public services differently as part of the Council's New Deal project to reduce demand on services.

Residents aired local concerns in small group discussions on the themes of rubbish and recycling, pride in the neighbourhood, community spirit and feeling safe. They were also guided to look for ways in which people can be more involved in the solutions.

The Fell Lane meeting felt that local people are proud of the area, and heard about individual residents who make a huge contribution to cleaning up the area by regularly litterpicking, also an active Neighbourhood Watch. However there were issues which authorities needed to pursue such as litter enforcement, anti social behaviour and drug dealing.

The Laycock meeting focused on the community-run Village Hall which is hugely successful and attracts a wide range of users, also the tight knit nature of the ageing community where people do look after each other. Residents felt there was not enough information on crime in the area relating to population, and welcomed the idea of community speedwatches.

Mini clean ups continue

Partners and residents in Braithwaite got together to spruce up two streets and a set of well used steps in December. The clean up in Whinfield Drive and Coronation Way was the third in a series of mini clean ups across the estate, and was being organised by Keighley Area Co-ordinator's Office and Incommunities, supported by residents, district and town councillors.

Everyone who took part enjoyed a mince pie and hot drink at the Keith Thompson Centre nearby. Another clean up planned for the Clean for the Queen weekend on March 4, was postponed due to snow. The clean up in Broster Ave and the School Walk footpath aimed to tackle fly tipping around the edge of the field crossed every day by many children attending Our Lady of Victories School, and will be rearranged as soon as possible

The Area Office also took part in a clean up in the grounds of the Sue Belcher Centre, Bracken Bank, and along Bracken Bank Ave, in February, along with Incommunities and Bracken Bank and District Community Association.

Partners get together in Braithwaite

Organisations and groups working in Braithwaite, Keighley, have begun to meet and share information about what work they are doing in the area, what gaps there are currently, and what major issues and concerns need a joint approach.

Two meetings for partners have been held so far at Merlin Top Academy in November and March. Members, social landlords, schools and children's centre, voluntary groups, police and various council services including Youth Service have all met to firstly map all that's on offer to residents in the area, and to consider how to approach shared issues.

Outcomes from the meetings include talks about setting up a community magazine for the area, work to set up a new scout group at Merlin Top Academy, discussions about the new Early Help offer shortly to be piloted in Keighley, and considering reviving the Braithwaite and Guardhouse annual Gala. There has also been general information sharing which will hopefully lead to increased uptake of services and better resident engagement.

Keighley Green Dog Walkers asked to start counting...



Green Dog Walkers in Keighley were asked to help tackle a suspected seasonal rise in dog fouling on the streets.

Irresponsible dog owners may see dark mornings and nights, rain and snow as another excuse not to pick up their dog foul, but Green Dog Walkers can help pinpoint locations on their usual walking route where there's an increased problem. The Area Co-ordinator's Office asked Green Dog Walkers to start counting piles of dog fouling and keep a note.

A report from a Green Dog Walker of increased problems on pavements and a snicket in the Salisbury Rd\Litton Rd area off Fell Lane saw the Area Office, Yorkshire Housing and Manningham Housing staff get together to jointly doorknock the area, to remind dog owners to pick up after their dog

Staff also asked residents if they could identify the owners involved, so Council wardens or social landlords could outline their responsibilities along with promoting the Council's Green Dog Walker scheme, which is a friendly way of encouraging all dog

owners to pick up after their dog, and always carry bags.

As a result one local dog owner was identified and contacted, and more doorknocking in the area is planned for April.

Successful new session for Braithwaite youth

Through consultation with young people, the Youth Service in Keighley identified that young people in the Braithwaite area did not have any youth provision apart from the Friday evening youth club.

As a result, the Youth Service has now extended the provision to include a youth club on a Thursday evening between 6pm and 9pm, specifically aimed at young people aged 14 and above. This officially opened in January 2016 and attracts approximately 20 young people on a weekly basis.

The focus of the session is project work including information, advice and guidance (education and careers), health and wellbeing, a music project, local issues and lots lots more!



Appendix F

Worth Valley Ward - Ward Plan Actions Summary April – October 2015 – March 2016

A smarter car park for visitors and residents

A team from Community Payback has worked with Parking Services, ward officer and members to improve a huge car park in Haworth.



The Bronte Village car park off Weavers' Hill has four levels, and is used by thousands of visitors every year, but had become overgrown and uneven in places. It has also been a target for car break ins.

In November and December, the Community Payback team carried out major cutting back around the car parks and footpaths to the village, also digging out the edges to reveal kerbing.

Parking Services will look at improving potholed surfaces in Spring, and cleaning up dirty and faded signs. Later, members and the ward officer will sound out interest amongst local residents for getting involved in restoring the picnic area on the upper level too.

No Excuses – you know that smell !

Hundreds of people have now taken part in the No Excuses drugs awareness project in Keighley, which was launched mid January.

The project, which involves using scratch and sniff cards to educate people on the smell of cannabis and other drugs, was also promoted at a second Oakbank School parents evening in February 3 by Neighbourhood and Youth Service staff.

Also primary schools in the Worth Valley and Keighley West have been asked to include No Excuses in their transition plans for parents of year 6 children at a meeting with the ward officer. Some of the school head teachers also see the pack as a valuable resource for educating staff in relation to family concerns.

So far, 52 of 100 No Excuses packs have been given to partners, which include schools, social housing providers, police officers, youth workers, neighbourhood watches, Parish Councils, voluntary organisations and churches . The packs contain the scratch and sniff cards, leaflets, advice for parents and illustrations of drug equipment so they can use them with their clients or customers.



At least 400 residents have now used the scratch and sniff cards, including parents of Oakbank School children, members of the public at the Airedale Centre, also customers in Oakworth and Oxenhope Co-ops and Haworth Spar.

The Keighley wide project is a partnership between the Neighbourhood Service, Youth Service, Police, Incommunities with help from Project 6, and was funded by the Police and Crime Commissioner. Work will continue in the Worth Valley and other outer Keighley wards, then moving into the remaining wards. The project team will shortly discuss the potential for linking up with work on new psychoactive substances, formerly known as legal highs.

Planning the future of local services



Parish Council chairs, Ward Officer and members have begun conversations about the New Deal initiative aiming to find new ways of sustaining local services in the Worth Valley

Both Oxenhope and Haworth, Stanbury and Cross Roads Parish Council representatives have been asked to consider whether they may have a role in the delivery of some services, and if so, which services they might include. Both councils are keen to sound out local people's views on this. In Oxenhope, the ward officer attended the Parish Council participatory budgeting event with a New Deal activity, which involved asking residents to consider who is best placed to deliver services that local people want in the future.

In a sticky dot and post it note exercise, residents were asked what Bradford Council, the Parish Council, and groups or volunteers could contribute to delivering a vast range of services, or whether some services should actually stop. It is hoped a similar exercise can be carried out in other locations in order to gauge public opinion on this.

Site visits help resolve highways issues in Worth Valley



The ward officer invited senior Highways officers and members for a tour of longstanding highways issues across the ward, in order to resolve or draw a line under some of them.

The locations included Cross Roads, where residents complain about congestion and driver behaviour around Lees Primary School, also poor sight lines at the junction of Haworth Road and Hebden Bridge Road. This issue will now be resolved with new signage, and a scheme worked up in

conjunction with school, to go to public consultation as soon as possible. The tour also included a churned up verge in Stanbury (left) which has been the subject of complaints and relates to the shortage of parking in the village. Highways staff hope to find ways of making the verge look better using road planning, while members will be speaking to the village primary school and Parish Councillors to explore other options for parking for parents, possibly including a "park and stride" scheme using an ancient footpath from one end of the village.

Ski-ing adventure for Oxenhope young people



Youth Work across the Worth Valley incorporates open access provision at Oxenhope Community Centre, Holden Hall and Haworth Community Centre, as well as detached/outreach sessions across the valley.

After initial outreach work with young people, and working in partnership with the Parish Council at Oxenhope and The Friends of Holden Hall Users Groups at Oakworth, two open access sessions have been set up and are attracting 30+ young people each session.

The young people are involved in planning programmes and directing activities. A group of approximately twelve young people from the Oxenhope Youth Club recently visited Halifax Ski Centre during the February half term period to participate in ski and snow sports.

The visit was organised in partnership between Oxenhope Parish Council and the Youth Service in Keighley. Young people are benefitting from new experiences, building confidence and gaining accreditation for their engagement in a wide variety of youth work activities

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Report of the Strategic Director – Environment and Sport to the meeting of Keighley Area Committee on 14 April 2016

AG

Subject:

Keighley Area Ward Plans 2016/17

Summary statement:

This report presents six new Ward Plans for 2016/17 for consideration and adoption by Keighley Area Committee.

Steve Hartley
Strategic Director
Environment & Sport

Report Contact: Jonathan Hayes
Phone: (01535) 618008
E-mail: jonathan.hayes@bradford.gov.uk

Portfolio:

Neighbourhoods and Community Safety

Overview & Scrutiny Area:

Corporate



1. SUMMARY

- 1.1 This report presents six new Ward Plans for 2016/17 for consideration and adoption by Keighley Area Committee.

2. BACKGROUND

- 2.1 At its meeting held on 3 December 2015 Keighley Area committee resolved to: “That the new format for Ward Plans for 2016-17 as set out in section 3 of Document “T” be approved.”
- 2.2 Section 3 of Document T contained the following proposals:
- Instead of containing 18 or more ‘priorities’, the Ward Plans for 2016-17 focus on the top 6 priorities for each Ward and that for each priority the Plan sets out clear methods for addressing that priority which will include quantitative and qualitative outputs and outcomes that will help identify what has actually been achieved by the intervention of all partners during the course of the year.
 - These top 6 priorities will be drawn up by Ward Officers in consultation with District Ward Councillors and partner agencies. They will then be agreed by the Ward Partnership Team and finally approved by Keighley Area Committee.
 - The Ward Plans will no longer be themed by type of issue, i.e. Safer, Cleaner/Greener, Health & Well-being etc. The Ward Officers will refer to these themes in drawing up the priorities but it may be that all the top 6 priorities are Safer and Cleaner/Greener issues. In some Wards there may well be a more wider spread of priorities across several themes. The principles of Stronger Communities and the involvement and empowerment of young people will feature in all of the top 6 priorities.
 - Furthermore, the principles and ways of working incorporated in Bradford Council’s ‘New Deal’ will feature strongly in terms of the action proposed to address each priority in each Ward Plan. These include community empowerment, increased volunteering, devolution and reducing demand on Council services.
- 2.3 Ward Officers have undertaken the consultation and development work involved in producing new Ward Plans in line with the above principles. The plans highlight local priorities in consultation with other Council services, partner agencies, voluntary and community groups and ward councillors and consider targeted action at a neighbourhood level.
- 2.4 The overall purpose of the Ward Plans is to help improve the quality of life for people in the Keighley Area. Appendix A contains the six Ward Plans for 2016/17.
- 2.4 Members in all the six wards have had an opportunity to influence their respective Ward Plans by highlighting any issues and actions that may be needed in the Ward.
- 2.5 Members play a key part in helping address the priorities in the Ward Plans in many ways including: their Community Leadership role, dealing with constituents’ issues, and holding officers and partners to account through their involvement in Ward Partnership Teams.

3. OTHER CONSIDERATIONS

- 3.1 Keighley Area Committee is able to influence the Ward Plans directly by use of its executive powers, devolved services and budgets as well being a co-ordinator body and catalyst for partnership-based action. The six Wards Plans list the current priorities which can be amended in the light of emerging conditions and opportunities. This will be significant for the services that have been devolved and the Committee may wish to look at the allocation of these resources to meet the priorities contained in the Plans.
- 3.2 Council Services and partner agencies will present reports to the Area Committee over the course of the year on the work they are undertaking and the progress that is being made against the priorities within the Plans.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The priorities contained in the Ward Plans may be used to assist the Area Committee in its Local Area Management role and to inform the allocation of devolved budgets.
- 4.2 Officer support for the co-ordination of action to address the priorities in the Ward Plans is provided by the Area Co-ordinator's Office.
- 4.3 The Ward Plans will be forwarded to other key service-providers such as the Police, Public Health and Clinical Commissioning Groups and community organisations to request that they be used to inform their own priority-planning processes.

5. RISK MANAGEMENT

- 5.1 There may be a risk that due to reduced service budgets some priorities in the plans may not be met.

6. LEGAL APPRAISAL

- 6.1 There are no legal implications arising from this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 The Ward Plans will seek to address concerns that have arisen from all sections of the community.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Sustainability considerations should be a constant element in any actions taken to address the Ward Plan.

7.3 COMMUNITY SAFETY IMPLICATIONS

- 7.3.1 Community safety priorities have been included in the six Ward Plans.

7.4 HUMAN RIGHTS ACT

7.4.1 There are no Human Rights implications arising from this report.

7.5 TRADE UNION

7.5.1 There are no Trade Union implications arising from this report.

7.6 WARD IMPLICATIONS

7.6.1 Priorities identified in the Ward Plans will benefit all six wards in the Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 That Keighley Area Committee adopts the recommendations outlined in this report.

9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That Keighley Area Committee approves and adopts the six Ward Plans for 2106/17 as set out in Appendix A of this report.

10.2 That the Keighley Area Co-ordinator submits 6-monthly progress reports to this Committee outlining the progress made in addressing the priorities contained in the Ward Plans 2016/17.

11. APPENDICES

11.1 Appendix A – Keighley Area Ward Plans 2016/17

12. BACKGROUND DOCUMENTS

12.1 Keighley Area Ward Plans 2015/16 Update, Document 'T', Keighley Area Committee, 3 December 2015

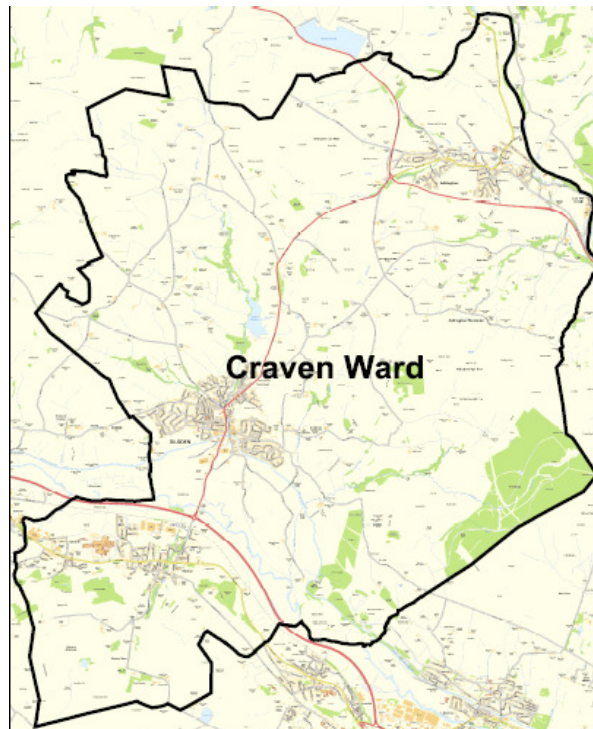
Appendix A

Keighley Area Ward Plans 2015/16

City of Bradford Metropolitan District Council

www.bradford.gov.uk

Craven Ward Plan 2016-17



Ward Members	Cllr Jack Rickard	Cllr Andrew Mallinson	Cllr Adrian Naylor
Ward Officer	Liz Horn	Date Approved	

PRIORITY	Key Actions	New Deal/People Can element	Young People element	Measurable Outcomes /Outputs
<p>1. Address issues of anti-social behaviour and community safety</p>	<ul style="list-style-type: none"> Implement a Reassurance Initiatives Programme including Neighbourhood Watch, Door Knocks, Door Step Crime, and Owl with support from Police Problem Solvers, Fire Services and Council Wardens. Implement actions to address community tensions, crime and anti- social behaviour concerns. 	<p>Local Councils to support community reassurance initiatives – building stronger communities.</p> <p>Schools, Council Wardens. Residents, Highways Police to address illegal parking.</p> <p>Community groups to be involved and promote self-help reassurance initiatives.</p> <p>Ward Councillors to undertake a community leadership role and link with WPT.</p>	<p>Youth Service to liaise with feeder schools to address anti-social behaviour / activities.</p> <p>Schools and youth services to identify young people at risk and introduce alternate activity programmes</p> <p>Youth Service to develop programmes to address personal issues smoking drugs alcohol sexual health</p>	<p>Increase contact and engagement with partners and the community to identify issues and implement interventions.</p> <p>Develop programmes with the Police Problem Solvers and partners.</p> <p>Host Neighbourhood Forum issue based meetings.</p> <p><u>Outputs:</u></p> <p>Number of properties door knocked.</p> <p>Number of people signed up to OWL.</p> <p>Number of dog fouling incidents reported.</p> <p>Number of local events attended.</p> <p>Number of Police Problem Solver Meetings attended.</p> <p>Number of Police Patrols in the area.</p>

				Number of anti-social behaviour incidents addressed.
2. Enable and strengthen local support networks to support older people	<ul style="list-style-type: none"> Facilitate meetings; promote local events with partner and community support in Steeton with Eastburn, Silsden and Addingham. Adopt a collaborative approach with Steeton with Eastburn Local Council, and Addingham Local Council to develop a Community Resilience Plan. Adopt a collaborative approach with Age UK in Silsden, Steeton with Eastburn, Addingham to promote and develop inclusion initiatives to reduce isolation. 	<p>CD Worker to set up / attend local meetings to build the capacity of local groups – build resilience.</p> <p>Source additional funding for self-help initiatives via Community VOSO Officer KIVCA and cut cost to Public Health.</p> <p>Local Councils Age UK and Churches to help build early intervention programmes and cut cost to Public Health.</p> <p>Ward Councillors to undertake a community leadership role.</p>	<p>Schools and youth services to encourage young people to take up volunteering opportunities to support elderly people.</p> <p>Schools and youth services to develop inclusion and participative intergenerational programmes Steeton with Eastburn Silsden Addingham</p>	<p>Increase local community participation events.</p> <p>Develop groups to engage in self-help initiatives to address isolation.</p> <p>Increase volunteering to strengthen the local infrastructure.</p> <p>Outputs:</p> <p>Number of local inclusion events organised.</p> <p>Production of a Community Resilience Plan for Steeton with Eastburn, Silsden and Addingham.</p> <p>Number of volunteers recruited.</p>
3. Support the local business economy	<ul style="list-style-type: none"> Facilitate local business and partnership meetings with a focus on local employment, economic activity and development in Silsden Addingham, Steeton with Eastburn. 	Business Community to engage in the development of business self-help initiatives.	Youth service to develop skills and abilities of young people to aid them entering the employment	<p>Local Business Community to share up-to-date information.</p> <p>Provide new opportunities for businesses to attend</p>

	<ul style="list-style-type: none"> • Enable business crime to be addressed via the WPT Process. • Work with the local Business Community to put forward local employment opportunities for local people linked to a robust travel plan. • Promote local tourism to engage people in making the most of their local areas of interest. 	<p>Business Community to publicise activities via the media.</p> <p>Police to support Businesses on Business Crime Schemes.</p> <p>Regeneration Section, Canal and Rivers Trust and Airedale Enterprises, to support businesses in Semi-rural localities.</p> <p>Ward Councillors to undertake a community leadership role.</p>	<p>market.</p> <p>Youth service to encourage young people to take up volunteering opportunities with the local business sector.</p> <p>Youth service to encourage young people to engage in entrepreneurial programmes</p>	<p>and engage in wider area network meetings.</p> <p>Forge trust with the local business sector through positive dialogue.</p> <p>Outputs:</p> <p>Number of local business meetings organised.</p> <p>Craven Ward Business Network established.</p> <p>Promotion of Business Activity.</p> <p>Promotion of local areas of interest.</p> <p>Number of Police Initiatives' to address business crime.</p> <p>Number of local employment opportunities created.</p>
<p>4. Make the best use of the physical infrastructure and local environments</p>	<ul style="list-style-type: none"> • Organise with Education Services a Silsden Schools Community Consultation Programme - Hothfield and Aire view. • Consult with Planners, Council Departments, Local Councils and the community on proposals for 	<p>Schools, Community Groups, Local Councils, Stakeholders, Businesses to engage in community consultation processes.</p>	<p>Youth Service to consult with young people and engage them in decision making processes in their area.</p>	<p>Link with Local Communities, Local Councils and relevant departments in the Council to plan and organise issue based public meetings – Healthy Communities.</p>

	<p>new Housing Schemes.</p> <ul style="list-style-type: none"> Review the use of Council owned property and disposal of assets in Silsden -Shared Youth / Sure Start Building, Wesley Place, Old Library and Recycling Facility, Town Hall / Library, Addingham Youth Centre. 	<p>Council Departments Education, Planning, Highways Housing Builders to support consultation meetings with the wider community.</p> <p>Ward Councillors to undertake a community leadership role.</p>		<p>Provide information to local communities on issues affecting their neighbourhood / area as appropriate.</p> <p>Outputs:</p> <p>Number of public meetings organised.</p> <p>Figures for engagement with the wider public.</p> <p>Number of building disposed of or revamped.</p>
<p>5. Develop partnership work with Local Councils on New Deal activities</p>	<ul style="list-style-type: none"> Assist multi-level governance across Craven Ward linking with Local Councils and Ward Officer to attend meetings as appropriate. Engage with Local Councils to disseminate information about their Neighbourhood Development Plans – a) Addingham b) Steeton with Eastburn and Silsden with the wider community. Encourage Local Councils to develop a strategy to support the use of their amenities in village areas. 	<p>Ward Councillors to liaise with local councils and undertake a community leadership role</p> <p>Local Councils to promote local planning and developments with other stakeholders, residents in strengthening the local infrastructure and reduce cost to the Council.</p>	<p>Youth Service and Schools to liaise with Local Councils to help establish support for young people’s activities.</p> <p>Youth Service and Schools to apply for funding to support diversionary activity programmes as appropriate.</p>	<p>Attend local council meetings as appropriate.</p> <p>Link with local councils and other Council Departments to move local initiatives forward.</p> <p>Link with partners and outside stakeholders to assist in developing local initiatives and programmes.</p> <p>Provide information and network with Local Councils and communities.</p> <p>Outputs:</p>

				<p>Number of meetings attended with local councils.</p> <p>Promotion of New Deal across local areas.</p> <p>Number of meetings with local groups.</p>
<p>6. Increase and support local health initiatives and programmes</p>	<ul style="list-style-type: none"> • Map local health provision within the ward and link into Pharmacy First Service Scheme, GP Surgeries. • Link with Public Health Services to disseminate and promote relevant information to meet health needs in Addingham, Silsden, Steeton with Eastburn. • Develop an early intervention programme – Healthier Life Style Choices. • Support local Healthy Living Initiatives such as growing your own and making more productive use of garden areas and plots of land – Incredible Edible. 	<p>Local groups and local councils to promote health information.</p> <p>CD Worker to promote health initiatives and engage with local communities.</p> <p>Consult with Public Health to support workshop and self-help programmes cutting cost to Public Health.</p> <p>VOSO Officer KIVCA to assist in targeting funding for programmes.</p> <p>Ward Councillors to undertake a community leadership role.</p>	<p>Schools, Colleges, Youth Service to delivery a programme of health and well-being:</p> <p>Healthy Eating Exercise Sexual Health Drugs Smoking Substance –misuse Mental Health</p>	<p>Organise Health related meetings in community settings.</p> <p>Promote information sources with reference to community health and needs.</p> <p><u>Outputs:</u></p> <p>Number of Community Health Meetings organised.</p> <p>Health Partnership established Craven Ward.</p> <p>Number of local Health Support Initiatives developed.</p>

Ilkley Ward Plan 2016 - 17



Ward Members	Cllr Mike Gibbons	Cllr Anne Hawkesworth	Cllr Martin Smith
Ward Officer	Susan Gledhill	Date approved	

Priority	Key Actions	New Deal/People Can element	Young People element	Measurable outcomes/outputs
<p>1. The Public Realm - maintain the appearance and environmental standard of the ward. Encourage residents and businesses to be proactive in caring for and taking pride in the locality.</p> <p>Page 76</p>	<p>Work with Parish Council, Civic Society, Business forum and others to identify threats or reduction to services and develop approaches to mitigate impact.</p> <p>Identify services that could be delivered or strengthened by alternate means (e.g. lengths man, gritting, leaf collection, gulley cleaning, flower beds) Priority Gully List – for known problem areas</p> <p>Explore the potential for a Friends of Group – Riverside</p> <p>Investigate recycling opportunities in the Town Centre and with Businesses</p>	<p>Parish Council Resident groups Business sponsorship of flower beds, communal areas</p> <p>Joined up working Co-ordination of effort Civic Society, Parish Council, Businesses Rotary Club etc</p>	<p>Street Audits</p> <p>Engage in Litter picks. Clean ups</p> <p>Champion Recycling projects Advocate and endorse</p>	<p>New approaches Community involvement Activities carried out</p> <p>Level of community interest</p> <p>Formation of Group</p> <p>Attendance at meeting</p>

	<p>Ward walkabouts ‘Street Talking’ Surgeries Community Place Audits Community Clean Ups</p> <p>Establish local ‘banks’ of equipment to encourage continued resident responsibility and commitment litter pickers, bags, gloves</p>	<p>Led and ‘owned’ by local people</p> <p>Personal responsibility</p>	<p>Involve in audits, take part in activity.</p> <p>Organise and participate Voice and Influence</p>	<p>Cleaner streets, attractive environment Community Feedback Numbers involved in activity</p> <p>Equipment sourced – number of times used</p>
	<p>Green Dog Walker Scheme – promote across the ward but particularly in areas where there is concern: schools, footpaths etc Expand the GDW network</p>	<p>Resident led solution</p> <p>Personal responsibility</p> <p>Business support? Social media Ilkley Chat</p>	<p>Advocate for and promote scheme</p> <p>Join GDW</p>	<p>Sign ups to GDW scheme Raised awareness Reduction in complaints ‘Visits, comments through social media (Ilkley Chat)</p>
	<p>Community Spaces – encourage ‘adoption’ of communal areas in the ward by residents, schools and businesses.</p> <p>Support community growing schemes (e.g. Incredible Edible, community orchards) Investigate land use and insurance/permission issues regarding same</p> <p>Greener urban areas – tree,</p>	<p>Friends of Groups Ilkley in Bloom Community ownership/pride</p> <p>Sustainable change</p> <p>Focus on assets</p> <p>Community engagement and</p>	<p>Clean for the Queen (Spring 2016)</p> <p>Volunteering – involvement of schools</p>	<p>Impact on area – resident views</p> <p>Number of schemes Produce ‘How to’ guide</p> <p>Trees/bulbs planted Number of participants</p>

	bulb planting etc	ownership	Take part in/lead on activity	
2. Safer Communities – address issues of anti-social behaviour and community safety	<p>Reassurance and engagement – link to street surgeries and walkabouts.</p> <p>Drug Awareness ‘No Excuses’ programme</p> <p>Community Alcohol Partnership</p> <p>Promote OWL and Neighbourhood Watch in areas where there are gaps</p> <p>Look to the further development and implementation of No Cold Calling Zones</p> <p>Cyber Safety – work with community groups and individuals to raise awareness.</p> <p>Parking – continue to address issues where parking is a concern (Pavements are for People initiative)</p> <p>Car Parking strategy – planned Spring 2016.</p> <p>Look to support the introduction of Automatic Number Plate Recognition</p>	<p>Community Leadership role of Councillors</p> <p>Volunteering</p> <p>Awareness and personal responsibility</p>	<p>Involvement in activity – promote positive messages</p> <p>Consequences work</p> <p>Detached/Outreach during summer months</p> <p>Youth Service – delivery of training, knowledge to parents to provide sessions</p>	<p>Number undertaken</p> <p>Improved intelligence</p> <p>No Excuses – postcodes collected</p> <p>Events attended/hosted</p> <p>Increased OWL – NW membership</p> <p>Reduction in opportunist crime</p> <p>Numbers attending – sessions delivered</p> <p>Funding achieved</p> <p>roll out of programme</p> <p>Attendees</p> <p>Feedback</p> <p>Reduction in ASB</p> <p>Numbers attending</p> <p>Evaluation</p>

	(ANPR) gateways into the town			Improved intelligence – reduction in ‘travelling’ crime
3. Contribute to physical and emotional well being of older people to live independent healthy lives	<p>Work with the LS29 older peoples network to support community organisations (places churches etc) to host, identify and provide a range of activity (educational and leisure) relevant to health and well being.</p> <p>Involve Health Champions, Community pharmacy and others in contributing to health awareness events/talks.</p> <p>Dementia Friendly Ilkley – support its implementation and adoption in the ward</p>	<p>Opportunity for the active engagement of older people in community life</p> <p>Social networking -support and integration</p> <p>Self Help Initiatives Neighbourliness – informal care networks Casserole Club Spare Chair project</p> <p>Prevents and/or slows personal deterioration – reduction on acute care, hospital admissions and demand on GP’s</p>	<p>Become Dementia friends</p> <p>Fundraising</p> <p>Volunteering - contribution to Lord Mayor’s Award</p> <p>IT support for older residents</p> <p>Attendance at events Intergenerational work (e.g. Over 90’s party)</p>	<p>A district where people enjoy long and healthy lives and are supported to make healthy choices and can access the health and social care services they need.</p>
5. Public buildings - support and encourage the sustainable and improved	Work with others to identify threat/gaps and look to use buildings to their full potential	Resident led activity Volunteering and	Consultation events (Voice and Influence)	Sessions delivered Numbers attending

<p>use of the community space in the town</p>	<p>Support public consultation to better understand the community's needs, ambitions and capacities – link and synergy with Neighbourhood Plan</p> <p>Creating flexible spaces to meet a variety of community needs and provide good quality facilities for the community</p>	<p>Fundraising</p> <p>Liabilities into assets - creative, financially viable ideas about use</p> <p>Community owned and led</p> <p>Cultivating enterprise</p>	<p>Fundraising</p>	<p>Evaluation and feedback from attendees</p> <p>Funding sourced</p>
<p>6. Business - contribute to an engaged, flourishing, commercial, retail business and economic environment</p>	<p>Work to ensure timely and 'of interest' information to the Business community through the Business Forum and/or other mechanisms.</p> <p>Develop a positive and proactive dialogue with businesses, valuing their social and economic benefit to the town.</p> <p>Identify and promote opportunities for business (employee) volunteering – challenges or sponsorship.</p>	<p>Improved trust and engagement</p> <p>Community benefit – expertise to support develop ideas for the town e.g. Community Buildings</p> <p>Volunteering – development of skills</p> <p>Sponsorship</p> <p>Fundraising</p>	<p>Use and support local businesses</p>	<p>Attendance at Business Forums and related events</p> <p>Concerns/queries addressed</p> <p>Good News stories</p>

<p>7. Common purpose – identify and support projects and opportunities where residents CAN make a difference</p>	<p>Community Clean Ups</p> <p>Friends of Groups</p> <p>Response to issues – flooding, bad weather etc</p> <p>Showcase awards</p> <p>Festival Event programme</p> <p>Clean for the Queen etc</p>	<p>Productive partnership work</p> <p>Community Challenges</p> <p>People CAN - neighbourliness</p>	<p>Be Involved</p> <p>Identify potential projects</p>	<p>Outcome of meeting and investigation</p> <p>Numbers involved – community response</p> <p>Good News stories</p> <p>Social Media Profile (e.g. Ilkley Chat)</p>
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Keighley Central Ward Plan 2016-17



Ward Members	Cllr Zafar Ali	Cllr Abid Hussain	Cllr Khadim Hussain
Ward Officer	Liz Horn	Date Approved	

PRIORITY	Key Actions	New Deal/People Can element	Young People element	Measurable Outcomes/Outputs
<p>1. Promote cleaner environments with communities</p>	<ul style="list-style-type: none"> Organise 2 Weeks Days of Action Programme to include 1 Knowle Park, 2 Highfield 1 Showfield, 1 Lawkholme, 1 Utley and Beechcliffe and 1 Town Centre. Increase current recycling rates of households and streets where rates are below average - Lawkholme. Take action to address Town Centre Grot Spot areas – Back Cavendish Street, North Street and Church Green. Facilitate and attend meetings to promote the positive use of local parks and green spaces. 	<p>CD Worker to support local initiatives to build local infrastructure and reduce demand on Council Services</p> <p>Cleansing, Council Wardens, Gully Section Parks, Tree Services Community Pay Back to support local green initiatives.</p> <p>Build capacity of Friends of Groups to take forward local projects identifying issues and interventions and reduce demand on Council Services</p> <p>Community centres to support clean-up initiatives and strengthen participation in community programmes –</p>	<p>Young People’s Consultation Programme.</p> <p>Young people to be involved in green programmes via Youth Services, Schools and Colleges.</p>	<p>Increase community participation in clean-up activities.</p> <p>Increase household recycling rates by 10%</p> <p>Increase usage of local parks.</p> <p>Encourage active citizenship, volunteering and change in behaviour.</p> <p><u>Outputs:</u></p> <p>Number of Days of Action undertaken.</p> <p>Number of reassurance initiatives linked to Days of Action.</p> <p>Review of recycling rates in local communities.</p> <p>Number of people volunteering in clean-up programmes.</p>

		<p>building resilience.</p> <p>Local Council to support green community activities central ward and reduce demand on Council Services.</p> <p>VOSO Officer at KIVCA to target additional funding to assist groups.</p> <p>Ward Councillors to undertake a community leadership role.</p>		<p>Number of meetings attended.</p>
<p>2. Increase and support local health initiatives and programmes across Central Ward</p>	<ul style="list-style-type: none"> • Complement existing local community health provision within the ward and link into Pharmacy First, GP'S and develop community led Early Intervention Health Programmes – Men, Women, Family Health. • Support community interventions to promote healthy diet and physical activity promoting healthier lifestyle choices – B Health Wise. • Link with Public Health Services to disseminate and promote 	<p>Community centres, to encourage active citizenship in community health programmes self help – building resilience.</p> <p>CD Worker to promote health initiatives and support groups and increase community engagement.</p> <p>VOSO Officer at</p>	<p>Schools, Colleges, Youth Service to delivery a programme of health and well-being</p> <p>Healthy Eating Exercise Sexual Health Substance–misuse, drugs, smoking</p>	<p>Build the capacity of local community health groups – promoting healthier communities</p> <p>Central Ward Community Health Network to be established.</p> <p>Organise Health Workshops and meetings in community settings.</p> <p><u>Outputs:</u></p> <p>Number of local health</p>

	<p>relevant information to meet health needs.</p> <ul style="list-style-type: none"> Support local Healthy Living Initiatives such as growing your own and making more use of garden areas and plots of land – Incredible Edible. 	<p>KIVCA to target additional funding.</p> <p>Local council to support Health Initiatives across their catchment area and reduce demand on Health and GP Services.</p> <p>Ward Councillors to undertake a community leadership role.</p>		<p>meetings attended.</p> <p>Number of health community interventions implemented.</p> <p>Number of local organisations engaging in providing health support to communities.</p> <p>Number of new health initiatives in localities.</p>
<p>3. Address issues of anti-social behaviour and community safety</p>	<ul style="list-style-type: none"> Implement a Reassurance Initiative Programme including Neighbourhood Watch, Door Knocks, Owl with support of Police Problem Solvers, Fire Services and Council Wardens. Drugs – Link with Police Problem Solvers to encourage trust within communities to report crime and gather intelligence. Implement actions to address community tensions, crime and anti- social behaviour. Implement programmes with Council Wardens and Police – traffic congestion and illegal 	<p>Project 6 to lead on local drugs initiatives and illegal drug activity / drug taking and reduce demand on Public Health Service.</p> <p>Police, Fire Service, Communities and Council Warden to engage in reassurance initiatives.</p> <p>Interfaith Groups and local Mosques to host meetings encouraging</p>	<p>Youth Service to liaise with feeder schools to address anti-social behaviour activities and personal issues smoking drugs sexual health.</p> <p>Schools, Youth Service to engage young people in alternative diversionary activities programmes</p> <p>CSE Programme</p>	<p>Facilitate enhanced contact and engagement with the community to report crime.</p> <p>Host Neighbourhood Forum and community meetings to address community safety issues.</p> <p>Provide intelligence and feed in to the WPT Meetings.</p> <p>Organise meetings as appropriate with Inter Faith organisations.</p> <p><u>Outputs:</u></p>

	<p>parking.</p>	<p>participation inclusion and community cohesion.</p> <p>Ward Councillors to undertake a community leadership role.</p>	<p>identifies young people at risk – attitudes and behaviours support and sign post to relevant support services.</p>	<p>Number of reassurance initiatives undertaken.</p> <p>Number of households contacted.</p> <p>Implementation of CCTV in localities.</p> <p>Number of Police patrols in localities.</p> <p>Number of anti-social behaviour issues reported.</p> <p>Number of Council Warden Patrols undertaken.</p> <p>Number of Police Problem Solving meetings attended.</p> <p>Number of people signed up to Owl.</p> <p>Number of Neighbourhood Watch areas established.</p>
<p>4. Support diverse communities and strengthen community</p>	<ul style="list-style-type: none"> Organise community meetings between people from different faiths and backgrounds to promote inclusion and community cohesion. 	<p>CD Worker to support local meetings and inter faith networks.</p>	<p>Youth Service Schools to encourage young people to input into decision making</p>	<p>Identify community safe spaces to host meetings.</p> <p>Address issues of community concern by</p>

<p>relations building community cohesion</p>	<ul style="list-style-type: none"> • Link and network with communities of interest to meet identified issues and needs. • Facilitate community meetings to promote interfaith dialogue. 	<p>Community centres and organisations to promote community cohesion activities in their area – self help.</p> <p>Ward Councillors to undertake a community leadership role.</p>	<p>processes.</p> <p>Schools and Youth Services to provide safe spaces where young people can meet to talk about respect difference and diversity issues.</p>	<p>bringing different communities together.</p> <p>Organise public consultations and encourage local organisations to host community cohesion events.</p> <p><u>Outputs:</u></p> <p>Number of community engagement meetings attended.</p> <p>Number of faith meetings attended.</p> <p>Number of consultation meetings organised.</p>
<p>5. Support the local business economy in Keighley Town Centre and Central Ward</p>	<ul style="list-style-type: none"> • Support the newly formed Keighley Bid Company and work to review the Christmas Light Displays for Keighley Town Centre. • Link with Council Departments and disseminate information about transport networks. • Enable business crime to be addressed via the WPT Process. 	<p>Keighley Bid Company Manager to assist with economic development.</p> <p>Police to address Business Crime.</p> <p>Regeneration Section and Airedale Enterprises to support business</p>	<p>Youth service, to develop skills of young people to assist them to enter the job market.</p> <p>Schools, Youth Service Colleges to encourage young people to take up volunteering opportunities in the business sector.</p>	<p>Encourage Local Business Community to share up-to-date information.</p> <p>Encourage the business community to engage and adopt a proactive approach to wider partnership working.</p> <p>Forge trust with the local business sector through positive dialogue to</p>

	<ul style="list-style-type: none"> Encourage the local Business Community to put forward local employment opportunities for local people linked to a robust travel plan. 	<p>development.</p> <p>Ward Councillors to undertake a community leadership role.</p> <p>Business Community to publicise activities via the media</p>	<p>Schools, Youth Service Colleges encourage young people to engage in entrepreneurial activities.</p>	<p>develop local economic programmes.</p> <p>Outputs:</p> <p>Number of local business meetings organised.</p> <p>Number of business initiatives supporting local communities.</p> <p>Number of Police Initiatives to address business crime.</p> <p>No of local employment opportunities created.</p>
<p>6. Establish additional educational opportunities for all ages across Central Ward</p>	<ul style="list-style-type: none"> Implement through partnership working additional educational opportunities for all ages in community settings. Sign post organisations and individuals to training and job opportunities as appropriate. Encourage communities and communities of interest to identify educational needs for their users to increase learning and possible future employment opportunities. 	<p>Community Centre's to provide a range of courses in local settings to develop individuals.</p> <p>Collages and Schools to promote further education and learning opportunities to support employment options.</p> <p>Ward Councillors to undertake a community</p>	<p>Youth Service to encourage young people to take part in home work clubs, and educational provision provided in local settings</p> <ul style="list-style-type: none"> CV'S Study Maths English 	<p>Identify informal educational needs and interventions via local information ward exchange.</p> <p>Develop work with local organisations to meet informal educational needs and development of skills for people of all ages.</p> <p>Outputs:</p> <p>Number of informal</p>

		<p>leadership role.</p> <p>Investigate support from the Local Council to support informal educational programmes in community settings.</p>	<p>education programmes delivered.</p> <p>Figures for the number of local people who have found employment.</p> <p>Figures for the number of people volunteering.</p> <p>Number of meetings with local organisations attended.</p>
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Keighley East Ward Plan 2016 - 2017



Ward Members	Cllr Malcolm Slater	Cllr Doreen Lee	Cllr Steve Pullen
Ward Officer	Susan Gledhill	Date approved	

Priority	Key Actions	New Deal/People Can element	Young People element	Measureable Outcomes/Outputs
<p>1. Improve the appearance, environmental standard and footprint of the ward by reducing litter, improving recycling rates and encouraging residents to be proactive in caring for and taking pride in their neighbourhood.</p> <p>Page 91</p>	<p>Identify households with low rate of household recycling - raise awareness through door knocks and events</p> <p>Review local recycling facilities including schools and public buildings – improve use and/or establish new facilities where possible (e.g. through Big Local)</p> <p>Investigate pilot scheme through Big Local for urban environmental improvement – planting, hanging baskets etc</p>	<p>Volunteering opportunities – recycling champions etc</p> <p>Ward ‘Award’ competition for improvements and resident involvement</p> <p>Work with schools explore additional recycling – uniforms, toys, swap shops etc</p>	<p>Involve in audits</p> <p>Awareness raising Ambassadors/Champions</p>	<p>Improved recycling, better resident understanding</p> <p>Houses visited</p> <p>Events hosted</p> <p>Attendees at events</p> <p>Community feedback</p> <p>Ward ‘awards’ given</p>
	<p>Ward walkabouts</p> <p>‘Street Talking’ Surgeries</p> <p>Community Place Audits</p> <p>Community Clean Ups</p> <p>Establish ‘banks’ of equipment in localities to encourage continued resident responsibility and commitment</p>	<p>Led and ‘owned’ by local people</p> <p>Personal responsibility</p>	<p>Involve in audits, take part in activity.</p> <p>Organise and participate</p> <p>Voice and Influence</p>	<p>Cleaner streets, attractive environment</p> <p>Number of tool banks</p> <p>Community Feedback</p> <p>Involvement in activity</p> <p>Penalties issued</p>

	<p>Green Dog Walker Scheme – promote across the ward but particularly in areas where there is concern: schools, canal side etc</p> <p>Expand GDW network</p>	<p>Resident led solution</p> <p>Personal responsibility</p>	<p>Advocate for and promote scheme</p> <p>Join GDW</p>	<p>Sign ups to GDW scheme</p> <p>Raised awareness</p> <p>Reduction in complaints</p>
Page 92	<p>Community Spaces – encourage ‘adoption’ of communal areas in the ward by residents and businesses.</p> <p>Support community growing schemes (e.g. Incredible Edible, community orchards)</p> <p>Investigate land use and insurance/permission issues regarding same</p> <p>Greener urban areas – tree, bulb planting etc</p>	<p>Friends of Groups</p> <p>Community ownership/pride</p> <p>Sustainable change</p> <p>Focus on assets</p> <p>Community engagement and ownership</p>	<p>Investigate potential of caring for outdoor space at Parkwood Young Peoples Centre</p> <p>Volunteering – involvement of schools</p>	<p>Impact on area – resident views</p> <p>Number of schemes</p> <p>Produce ‘How to’ guide</p> <p>Trees/bulbs planted</p> <p>Number of participants</p>
2. Safer Communities – address issues of anti-social behaviour and community safety	<p>Reassurance and engagement – link to street surgeries and walkabouts.</p> <p>Drug Awareness ‘No Excuses’ programme</p> <p>Promote OWL and Neighbourhood Watch in areas where there are gaps</p> <p>Cyber Safety – work with community groups and individuals to raise awareness</p>	<p>Community Leadership role of Councillors</p> <p>Volunteering</p> <p>Awareness and personal responsibility</p>	<p>Involvement in activity – promote positive messages</p> <p>Consequences work</p> <p>Advocate against cyber bullying</p>	<p>Number undertaken</p> <p>Improved intelligence</p> <p>No Excuses – postcodes collected</p> <p>OWL – NW membership</p> <p>Numbers attending – sessions delivered</p> <p>Funding achieved</p>

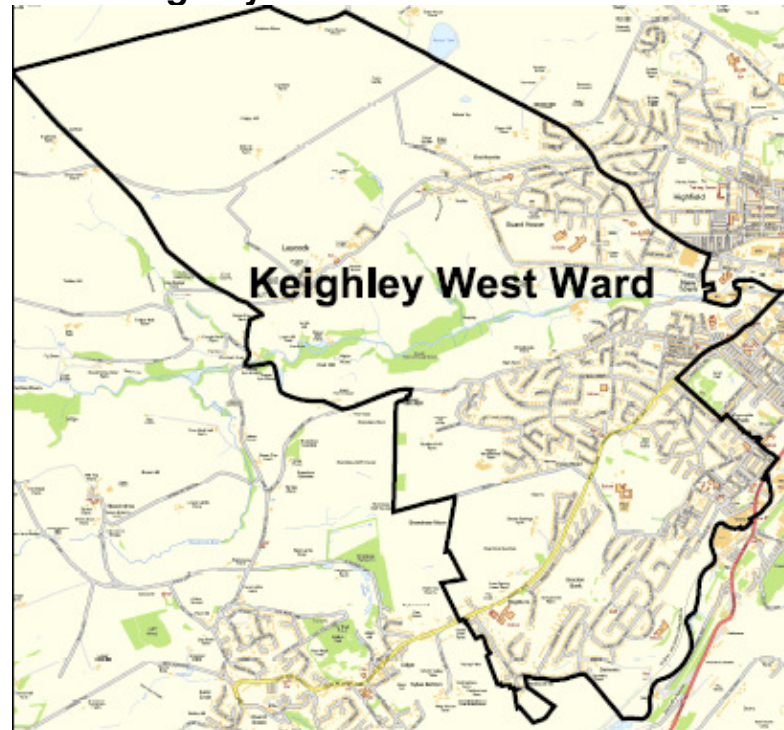
	<p>Plan, seek funding and develop a 'challenging' programme of activity for 11+</p> <p>Explore points based reward scheme to encourage positive behaviour – investigate pilot programme in BL area</p>		<p>Youth Service – delivery of training, knowledge to parents to provide sessions</p> <p>Work with CD worker to develop scheme</p>	<p>roll out of programme Attendees Feedback</p> <p>Reduction in ASB Numbers attending Evaluation</p>
<p>3. Contribute to physical and emotional well being by encouraging people to take care of their own health and provide support to older and vulnerable residents to live independent healthy lives</p> <p>96 93</p>	<p>Support community centres (places churches etc) to host, identify and provide more activities that make people feel physically and mentally well, such as:</p> <p>Credit Union Winter Warmth Energy efficiency Budgeting Benefit Awareness Healthy Eating Dementia Friend sessions Managing conditions (COPD, Diabetes etc) Public Health – smoking cessation, diet etc</p> <p>Involve Health Champions, Community pharmacy and others in contributing to health awareness events/talks.</p>	<p>Opportunity for the active engagement of older people in community life</p> <p>Social networking - support and integration</p> <p>Self Help Initiatives Neighbourliness – informal care networks Casserole Club Spare Chair initiatives</p> <p>Prevents and/or slows personal deterioration – reduction on acute care, hospital admissions and demand on GP's</p>	<p>Become Dementia friends</p> <p>Fundraising</p> <p>Intergenerational work</p> <p>Volunteering - contribution to Lord Mayor's Award</p> <p>Young Carers</p> <p>IT support for older residents Attendance at events</p> <p>Ward Awards</p>	<p>Sessions delivered Numbers attending Evaluation and feedback from attendees Funding sourced</p>

<p>4. Play Provision - Active Lifestyles and the great outdoors</p> <p>Page 94</p>	<p>Investigate provision of outdoor activity across the ward, collate and advertise, to include: Walking Groups Holiday Activity Forest Schools etc</p> <p>Support the development of Play Area in the Hainworth Wood area (BL project)</p> <p>Investigate potential for 'Sport Rangers' programme to encourage the take up of sports by providing a range of taster sessions in neighbourhoods</p> <p>Special events e.g. Happy Shoesday 16th May 2016 Walk Once a Week – Promote Living Streets web resource</p>	<p>CD worker to engage with Play Team/parents to encourage additional sessions across the ward</p> <p>Engage with parents to involve them in play opportunities – establish banks of equipment at Play Pods</p> <p>Promote Play4Life encourage parents to deliver games they used to play etc</p>	<p>Input into developing programme with CD worker</p> <p>Researching what activities are interesting/desirable</p> <p>Support funding bids</p> <p>Lead on providing – showcasing activity activities</p>	<p>Number of sessions delivered Attendees Evaluation and Feedback New Groups started</p> <p>Residents involved Progress of scheme</p>
<p>5. Work with Community Organisations in the ward to secure and develop their role in the provision of activity and services of benefit to local residents</p>	<p>Work with Management Committees to address the challenges faced by reduced income/additional costs – improve financial viability and 'grow' committee membership.</p> <p>Identify and promote the range of activity offered across the ward (CD worker) – Identify gaps and look to use buildings to their full potential</p>	<p>Volunteering</p> <p>Catalyst for social action</p> <p>Fundraising</p> <p>CD worker to increase provision across the ward by engaging with residents and working with them</p>	<p>Voice and Influence</p> <p>Help develop activity</p>	<p>Meetings attended Support given Fundraising amounts raised</p> <p>Good News Stories</p>

	Encourage and maintain quality standards for delivery of service (Core Cost grants) Distribution of funding opportunities	to develop activities of interest and benefit.		Core Costs awarded – completed returns
6. Common purpose – identify projects and opportunities where residents CAN make a difference	Community Clean Ups Friends of Groups Response to issues – flooding, bad weather etc Showcase and promote through Good News and feedback to residents Celebrate activity and effort through presenting certificates – A Ward Award	Do One Thing ‘DOT’ project <i>‘join the DOTs’</i> Community Challenges People CAN Neighbourliness	Be Involved Identify potential projects	Number of events Residents involved Good News Stories People Can stories posted Ward Awards created and presented
7. Big Local – contribute to its further development through collaborative working. Seek to encourage further resident engagement and awareness of the programme	Support Big Local lead in the development of Play area and other collaborative schemes Attend meetings Engage residents and local groups with funding available through Big Local	Resource collaboration Resident activism – volunteering Building skills and confidence – improved futures	Develop Big Local – ‘Little Local’ improve interest and engagement Influence funding £10,000 for youth activity in Year One	Progress of scheme Matched funding – WREN etc Raised resident awareness and engagement Meetings attended (notes) Awards made – information on activity

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Keighley West Ward Plan 2016-17



Ward Members	Cllr Adrian Farley	Cllr Brian Morris	Cllr Cath Bacon
Ward Officer	Liz Parker	Date Approved	

Priority	Key Actions	New Deal\People Can element	Young people\older people element	Measurable outcomes/outputs
1. Increase effectiveness of domestic recycling throughout the ward	Monitor the success of\develop the bin policy – continuing side waste, increase in recycling etc	Proposed reduction in residual household waste, supporting move to fortnightly collections	Educate young people around recycling/costs/savings Youth and community provisions to be recycle friendly	Increased recycling <u>Outcomes</u> Increase household recycling rates by 10% Increase recycling at public buildings by 10% <u>Outputs</u> 300 houses doorknocked 3 events 2 schools\vol orgs worked with
	Focus activity on areas where there are specific challenges e.g. terraced housing in Fell Lane, housing complexes, flats etc and try out solutions	Find a group\street to pilot new solutions	Consult older people in these housing areas , sheltered housing	
	Pilot community recycling schemes to raise funding for community buildings	Involve community groups in developing schemes at centres etc	Involve young people in designing fund raising schemes, eg Swap shop at youth provision/YP to run	
2. Support development of sustainable community hubs	Support management groups in developing necessary skills sets, attracting new members to enable them to run effectively	Encourage new volunteers to join management groups, and management groups to help each other ?	Young volunteers to lead sessions/activities Fundraising Youth committees Voice and influence in the centres.	The centre has a strong Management Committee that takes active responsibility and leadership role There are ways that all users and volunteers can influence the running of the centre Centre works in partnership
	Sign post organisations to help with fund raising or cost saving eg <ul style="list-style-type: none"> recycling schemes 	Organisations become increasingly self		

	<ul style="list-style-type: none"> energy efficiency audit and support specific funding and business planning 	sustaining		with other agencies working in the area and in community development across the District (Ref Well Run Community Centre framework)
	Support organisations in offering enough of the right kind of activity wanted and needed by residents	Organisations consult local people on service offer	Young people involved in consultation on service offer	
3. Equipping citizens to actively care for their neighbourhood	Run community clean ups across the ward, involving <ul style="list-style-type: none"> identifying locations residents want to see cleaned up publicity supply of equipment support for ongoing community input eg keeping clean afterwards 	Residents identify problems and are part of solutions with support	YP to be involved in community clean ups YP to be involved in Mapping exercises to identify and work on grot spots around youth provisions YP to take pride in own areas.	Outputs – number of cleanups, number of residents involved Outcomes – cleaner streets (litter falls)
	Identify ways in which community groups can work with authorities to carry out basic maintenance to prevent flooding e.g. <ul style="list-style-type: none"> identify areas needing maintenance train\equip groups to regularly check and deal with issues 	Developing resilience in communities Appropriate use of local volunteers		Locations identified where communities can help No of groups or individuals trained to do specific tasks Realistic outputs to be identified with key partners e.g. Yorkshire Water
	Encourage all dog owners to become Green Dog Walkers, promote the scheme and link GDWs up to do clean	Residents identify problems and are part of solutions	Promote GDW in schools Educating YP	Outputs – number of events promoted at, number of Green Dog Walkers recruited,,

	ups, work with schools etc	with support	around dangers of animal waste Health workshops/ education	number of clean ups, number of schools worked with Outcomes – cleaner streets, less dog fouling, fewer complaints
	Support or run community events bringing citizens together to find out about opportunities in their neighbourhood	Connecting residents with services\promoting volunteering opportunities	YP, to take lead on events in the community Young volunteers	Outputs – no of events, attendance, Outcomes – engagement with groups, new volunteers
4. Keeping children and young people safe and helping them thrive	Support the development of the Early Help pilot in Keighley West by linking in local partners and promoting the one stop phone number and access to related services	Promoting self help\peer support earlier with e.g. pre-troubled families to reduce demand on response\acute services	Promoting self help\peer support earlier with young people e.g. good friends, healthy relationships	Marketing\communications plan – promoting\telling people how to use existing services, using peers Engagement numbers – promotion e.g. no's of groups or individuals spoken to - numbers using Gateway Figures for DV reports, repeat calls for service Families First stats
	Young children being ready to start school – socialisation and language development	Encourage more parents\toddler groups Parental Improvement Worker groups – working with parents of children with younger siblings. Working with schools and children's centres	YP to get involved and volunteer in local children's/families activities to actively promote health and well being.	More take up of existing opportunities for young children And/or new opportunities eg breakfast clubs Improved educational achievement and life chances of children and families

		on increasing engagement		
	<p>To provide a safe environment locally accessible to young people, where they 'hang out' and participate in workshops and activities based around young people keeping safe & thriving.</p> <p>To promote services and partnerships Locally to YP, Cabbage Club, Project 6, Locala, contraception clinics</p>	<p>To encourage Young people to volunteer and promote older YP to become senior members</p>	<p>Young volunteers and senior members, to have voice and influence in projects to promote health and wellbeing</p> <p>Promote services in sessions, via IAG and on a one to one basis.</p>	<p>Increase numbers of young people participation. Accreditation based of life skills and health and well being.</p>

Worth Valley Ward Plan 2016-17



Ward Members	Cllr Russell Brown	Cllr Glen Miller	Cllr Rebecca Poulsen
Ward Officer	Liz Parker	Date Approved	

Priority	Key actions	New Deal\People Can element	Young people element	Measurable outcomes/outputs
1. Maintaining local services	Work with Parish Councils and groups e.g. friends of, Oakworth VS, to establish which services people want to see maintained at events\drops ins	Consideration of services to keep or let go – reduction in demand	Involve young people in consultation events - voice and influence work	Outputs – consultation events\opportunities, no of people\groups engaged Outcomes – clarity and consensus on what services move from Bradford Council delivery to alternative provision
	Identify which services could be delivered in a new way and by whom; adapting services to local needs eg gritting, flood risk etc	New providers could include Parish Councils\groups\volunteers	Support and enable young people to take more control and responsibility, developing a more sustainable future for youth provision e.g. Oxenhope, Oakworth clubs	Plans developed, setting out new arrangements and timescales
	Develop a network of local services to improve communications and relations, and assist groups or individuals in playing their part	Equipping groups\partners with info for more efficient use of services or joint working		Network developed and working well, evidence that it supports local services, Directory produced and distributed if required.
	Develop a local emergency plan, (potential uses for Haworth Emergency Hub\Fire station – training, store for sandbags, pumps etc)	Developing resilience in communities Fire Station volunteers	Opportunities for yp to volunteer\train, and to contribute to the plan	Plan developed and implementation, begun with Fire station and other community groups including responses to fire, snow and ice, flooding and drainage problems.
2. Supporting older people, challenging isolation	Develop an info pack for residents bringing together existing publications, identifying gaps and seek ways of resolving – test usefulness in community	Increase take up of services to older people which reduce demand on acute services	YS to ask young people how they can be involved	Pack compiled and tested out

		Involve BD22 older people's network		
3. Developing play	Consult neighbourhoods on need for play opportunities, promote need for volunteers, and develop plan/funding bid for new activities	Community identifying and resolving local need, developing volunteers and improving facilities Involving Friends Of park groups	Volunteering opportunities for young people	Consultation/promotion at events (numbers attending/responding) Funding bids resulting Increased opportunities for play, support for volunteers to develop provision
	Support toddler groups in the ward to become sustainable	Groups run by members of community, churches etc.		Thriving toddler groups e.g. number of groups, numbers attending,
4. Equipping citizens to actively care for their neighbourhood	Run community clean ups across the ward, involving <ul style="list-style-type: none"> identifying locations residents want to see cleaned up publicity supply of equipment support for ongoing community input e.g. keeping clean afterwards 	Residents identify problems and are part of solutions with support	Young people to help develop pride in the area. Young people asked to identify grotspots and take part in cleaning them up Regular sessions at youth projects promoting recycling	No of cleanups, residents involved Reduction in complaints
	Encourage residents to bag up autumn leaves on the highway for collection by Clean Team	Residents identify problems and are part of solutions with support		No of residents volunteers Reduction in complaints
	Encourage all dog owners to become Green Dog Walkers (GDWs), promote the scheme and link GDWs up to do clean ups, work with schools etc	Residents identify problems and are part of solutions with support	Promote GDWs in schools and youth sessions	No of GDWs recruited, events/activities Reduction in complaints
	Identify ways in which community	Developing resilience		Locations identified

	<p>groups can work with authorities to carry out basic maintenance to prevent flooding e.g.</p> <ul style="list-style-type: none"> • identify areas needing maintenance • train\equip groups to regularly check and deal with issues 	<p>in communities</p> <p>Appropriate use of local volunteers</p>		<p>No of volunteers trained\equipped</p> <p>Realistic outputs to be identified with key partners e.g. Yorkshire Water</p>
<p>5. Drug awareness raising - targeting parents</p> <p>Page 104</p>	<p>Continue No Excuses campaign, targeting transition year parents and organisations working with young people</p>	<p>Aim to link concerned parents earlier with support, to reduce demand on services, improve educational outcomes, life chances etc</p>	<p>Youth Service supporting No Excuses for use with young people and parents at sessions, events, one to one etc</p> <ul style="list-style-type: none"> - Regular sessions at youth projects on drugs awareness - Targeted detached youth work, where issues are identified, working alongside partners. 	<p>No of partners involved, no of “sniffs” and postcode</p>

Report of the Strategic Director – Environment and Sport to the meeting of the Keighley Area Committee to be held on 14 April 2016

AH

Subject:

Community engagement activities, October 2015 - March 2016

Summary statement:

This report provides information about community engagement activities undertaken by Keighley Area Co-ordinator's Office during October 2015 - March 2016.

Steve Hartley
Strategic Director – Environment and Sport

Portfolio:

Neighbourhoods & Community Safety

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E-mail: jonathan.hayes@bradford.gov.uk

Overview and Scrutiny Area:

Corporate

1. SUMMARY

- 1.1 This report provides information about community engagement activities undertaken by Keighley Area Co-ordinator's Office during October 2015 - March 2016.

2. BACKGROUND

- 2.1 Following a review of Community Engagement carried out by Keighley Area Co-ordinator's Office in 2015 Keighley Area Committee resolved that Ward Officers should use more of their time to develop more and varied ways of engaging with the public, e.g. Special Forums – on a specific topic of current local interest, events and activities targeted at specific people groups (e.g. older people or parents with young children), stalls at events organised by local community groups (e.g. Galas and Fun Days) and digital engagement (e.g. Facebook, Twitter and local websites).
- 2.3 Appendix A gives details of the community engagement activities that have been undertaken by Keighley Area Co-ordinator's Office (KACO) during the period October 2015 - March 2016. These have included 'traditional' Neighbourhood Forums, public meetings organised by KACO staff open to all but run on a different format to a Neighbourhood Forums, meetings targeted at particular 'people groups' (e.g. young people), attendance at meetings and other events organised by partner agencies or community groups, door-knocking and 'street consultations'.
- 2.4 This variety of approaches has proved much more effective at reaching a wider and more diverse range of the general public than normally attend Neighbourhood Forums.
- 2.5 The Area Co-ordinator's Office will continue to identify ways of making Neighbourhood Forums, and other forms of consultation and community engagement, relevant to the interests and character of each particular neighbourhood and works with elected Members on ways of increasing public attendance and engagement.
- 2.6 Ward Officers continue to have the flexibility to arrange public meetings in response to local issues that arise outside of the planned schedule of engagement activities, where a majority of Members representing the relevant Ward consider that a public meeting is required.
- 2.7 The importance of the use of the internet and Social Media (e.g. Facebook and Twitter) as a means of communication and consultation is recognised by KACO, and staff are looking at ways of developing their knowledge and use of digital media as a means of community engagement alongside meetings, events and activities. To help with this Ward Officers have recently been issued with Smartphones and these will also be issued to Youth Workers in the near future.

3. OTHER CONSIDERATIONS

No other considerations

4. FINANCIAL AND RESOURCE APPRAISAL

- 4.1 Neighbourhood Forums and other community engagement activities are provided within

existing financial resources.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

No significant risks.

6. LEGAL APPRAISAL

6.1 There are no legal implications for Bradford Council arising from this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

Efforts are made to find ways to make sure that Neighbourhood Forums and other community engagement activities are accessible to all sections of the community.

7.2 SUSTAINABILITY IMPLICATIONS

Public consultation and involvement in decision-making leads to more sustainable solutions to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

No significant impacts.

7.4 COMMUNITY SAFETY IMPLICATIONS

Crime and community safety issues are discussed frequently at Neighbourhood Forums which are attended by representatives from West Yorkshire Police.

7.5 HUMAN RIGHTS ACT

There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION

There are no trade union implications arising from this report.

7.7 WARD IMPLICATIONS

The information in this report is relevant to all Wards in Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 This report is provided primarily for information to, and comment by, the Area Committee.

10. RECOMMENDATIONS

- 10.1 That the Area Committee notes the constructive engagement with a wide range of the public undertaken through community engagement activities by Keighley Area Co-ordinator's Office in the period October 2015 - March 2016.

11. APPENDICES

Appendix A: Community Engagement – October 2015 to March 2016

12. BACKGROUND DOCUMENTS

Community Engagement Review, Document 'AZ', Keighley Area Committee, 22 April 2015

APPENDIX A**Community Engagement – October 2015 to March 2016****Craven Ward**

Event and Description	Date	Venue	Attendance	Progress/Outcome
Full of Life Event	15 October 2015	Silsden Town Hall	26	Support for older people – wider community. Promotion of older people's services available within the local area.
Hub Building – Support for older people	27 October 2015	Hub Building Steeton	6	Supporting older people Promotion of services to support this community of interest.
Goldie's Event	29 October 2015	Methodist Church Silsden	80	Bringing different older people's groups and individuals together. Promotion of support for older people from across the area 50+
Friends of Silsden Town Hall	30 October 2015	Silsden Town Hall	10	Group development and planning.
EU Market Place Event - Nurses	13 November 2015	Airedale Hospital Education Centre	30	Support for EU Nursing community Promotion of Council Services
Silsden Toilets Project	3 December	Addingham Parish Council	4	Investigations into taking over a council resource.
Friends of Silsden Town Hall – First AGM of new group	9 December	Silsden Town Hall	15	Increased usage and footfall at Silsden Town Hall, increase in bookings and profit for the group.
Steeton with Eastburn Older People's Group	27 January	Hub Building Steeton	6	Developing support for older people and area resilience plan.
Silsden Older People's Group	3 February	Silsden Town Hall	6	Developing support for older people – booklet and GP Kiosk.
Silsden Town Council	18 February	Co-op Board Room	10	New Deal
Steeton with Eastburn	24 February	Kly Office	5	New Deal Up-date Meeting

Friends of Silsden Town Hall	2 March	Silsden Town Hall	12	Support for local community activities - various
Silsden Older People's Group	18 March	Silsden Town Hall	6	Developing support for older people – booklet and GP Kiosk.
Silsden Celebration Event	21 March	Silsden Town Hall	20	Bringing the community together - cohesion

Ilkley Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Full of Life Event	2 October 2015	St John's Church, Bolling Road, Ben Rhydding	9	Promotion of older people's services available within the local area.
Ilkley Parish Council	4 th January	Ilkley Town Hall	15	Awareness raising, Information sharing
Dementia Friendly Ilkley	20 th January	Clarke Foley	7	Developing DFI
Ilkley Parish Council	25 th January	Ilkley Town Hall	14	Public interest PC support 'The Manor House'
Ilkley Public Buildings (Trust)	19 th January	Ilkley Town Hall	16	Civic Life – Community Buildings
Ilkley Parish Council	1 st February	Ilkley Town Hall	17	Addressing PC and attendees 'A' Board update
Parish Council – Business liaison	10 th February	Clarke Foley Centre	43	Awareness of New Deal – update on use of buildings – Q&A
IYCA – AGM use of building	17 th February	The Warehouse	5	Use and viability of building
Ilkley – Development Trust	22 nd February	Ilkley Town Hall	26	Community assets
Planning CAP	9 th March	Tesco	8	Planning launch – partnership approach
Community Alcohol Partnership (CAP) Launch	23 rd March	Ilkley Grammar School	27	Awareness of programme – liaison with partners, businesses, school

Keighley Central Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Go Walking Event	1 October 2015	Victoria Park	15 young people, 20 adults	Promoting out door activities Promoting getting active and exercise Tackling obesity.
Lawkholme Day of Action	13 October 2015	Eastwood School and Emily Street	50	Promoting cleaner communities. Promoting volunteering

		Incommunities Building		Promoting community cohesion Voluntary and statutory partnership initiative.
Highfield Working Group	14 October 2015	Highfield Centre	7	Promotion of local partnership working – statutory and voluntary sectors.
Al Hikmah Group	15 October 2015	Al Hikmah Centre	12	Promotion of recycling Supporting young people Developing volunteering and participation in communities.
Fresh Start Project	21 October 2015	Cliffe Castle	8	Promotion of local green initiatives in park settings. Improvement of the quality of green local environments.
Good Shepherd Centre	21 October 2015	St Anne's School	150	Support for EU Communities in Keighley Promotion of community cohesion Promotion of education and volunteering.
Keighley BID Company	2 November	Keighley Co-ordinators Office	12	Support for local business community – Keighley Centre / Bid area.
Keighley Women's Event Central Ward	12 November	Central Hall	80	Address health issues for this community of interest. Promotion of community cohesion Setting up a partnership of women's groups Central Ward – Voluntary and Statutory Sectors.
Young People's Forum	12 November	BCA – Knowle Park	15	To recognise young people's achievements volunteering in the community. Support for young people as a community of interest.
Emily Street Mosque Open Day Event / Seminar	18 November	Emily Street Lawkholme	60	Promotion of community cohesion Addressing issues relating to extremism and radicalisation.
BCA – Knowle Park	15 December	BCA Community Centre	30	Up date on organisation and additional funding secured.
Highfield Christmas Event	21 December	Highfield Community Centre	300	Support for local community, families and young people in partnership with Play Rangers Initiative 5 – 12 yrs.

Women's Planning Meeting	20 January	Central Hall	12	To support an event for International Women's Day.
Friends of Devonshire Park	28 January	Highfield Comm Association	8	Support for group projects.
Friends of Devonshire Park	29 January	Devonshire Park	15	Tree Walk and leaflet.
Door Knock – Highfield	2 February	Raven Street	12	Cleaner Communities
Older People's Group	10 February	Ukrian Centre	5	Support for community of interest
Parents and Community Forum Lawkholme	11 February	Eastwood School	56	Community services and community pilot recycling scheme.
Keighley Healthy Living	23 February	KHL	6	Finalise Go Walking Project, Monitoring
Keighley Bid Company	23 February	Kly Office	10	Supporting Business Community
Green Spaces Meeting	1 March	Central Hall	20	Environmental Group network and support
Flood Meeting	3 March	Office	7	Residents – Skipton Road Utley / Beechcliffe
Health Group	7 March	Sangat Centre	18	Support for older people - male
International Women's Day Event	8 March	Victoria Hall	208	Bringing different cultures together and promoting community cohesion.
Older People's Group	16 March	BCA	5	Community interest support – older people
Community Clean-up	17 March	BCA	21	Knowle Park – Cleaner communities
Community Clean -Up	23 March	Showfield and Lawkholme	27 30 children	Cleaner Communities and recycling - young people's Green Council Eastwood School, United Response and Youth Vision – community participation.

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Keighley East Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Glen Lee Lane Special	6 October 2015	Hainworth Wood Community Centre	23	Consultation with residents and Highways re traffic calming measures
Day of Action	6 October	Pope Street and Bronte Street	3	Community Clean up
East Morton Forum	18 November	East Morton Institute	24	New Deal discussion and information on the new domestic waste policy

Big Local Meeting	11 th January	Airedale Enterprise	11	Development of the Big Plan
Big Local Meeting	18 th January	Airedale Enterprise	12	Submission of the Big Plan
Riddlesden Forum	20 th January	Riddlesden War Memorial Institute	38	5 New attendees
Dalton Lane Women's Meeting	9 th February	Madrassah, Chatsworth Street	26	New meeting – women to compile list of priority issues and work to resolve same
Stockbridge Meeting (Floods)	9 th February	Victoria Hall	55	41 New attendees
Hainworth Wood Community Clean Up	15 th February	HWCC	17	12 bags of litter – community engagement
Stockbridge Flood Resilience	15 th February	Keighley Town Hall	7	Planning re community effort
Stockbridge Flood Resilience	22 nd February	Keighley Town Hall	7	Planning re community effort
Dog Chipping + Green Dog walkers Event	29 th February	HWCC	57	48 dogs chipped – 12 new Green Dog Walkers
Surrey Street Clean Up	12 th March	Play area	16	Launch event – community reward event

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Keighley West Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Fell Lane/Exley Head Neighbourhood Forum	28 October 2015	Trinity Church, Off Fell Lane	18	New Deal discussion; follow up on Brecks Rd footpath and range of issues
Pre clean up doorknock re dog fouling	9 September 2015	West Bank Close and Rise	Knocked/spoken to – 9 households	Intelligence gathered re possible sources of dog fouling, for wardens to visit
West Bank Close and Rise clean up	11 September 2015	West Bank Close and Rise	Volunteers - 5	Council, Places for People and volunteers removed longstanding weeds and litter from area, to be followed up by dog fouling visits
Westfell Rd Community clean up	17 October	Westfell Rd land	7	Promotion of Green Dog Walker scheme and clean up support
Doorknock re fly tipping on private land	10 November	Coronation Way	6 households	Established which properties could not be responsible for the fly tipping, gathered further

				intelligence
Braithwaite Residents Meeting	10 November	Keith Thompson Centre	20	Info sharing and updates; discussion re issues for follow up, future clean up areas, bus service etc
Laycock Forum	25 November	Laycock Village Hall	15 residents 3 Officers 2 Cllrs	New Deal discussion; follow up on support for village hall, links with primary school
No Excuses, Oakbank School parents evening	11 November	Oakbank School	132	Parents and children asked to do scratch and sniff to increase awareness of drug smells, with discussions re support available as appropriate
Whinfield Drive and Coronation Way community clean up	4 December	Whinfield Drive, Coronation Way	4 volunteers	Weeds, litter and longstanding fly tipping moved from highway, AM land and steps up to Braithwaite Rd
Braithwaite Improvement Partnership visit to Our Lady of Victories school council	6 January	Our Lady of Victories RC Primary	14	Promotion of poster competition to school for refurbished play area launch, request for further play ideas
Braithwaite Improvement Partnership	7 January	Keith Thompson Centre	6	Planning launch event for refurbished play area, poster competition, future projects
Watermill Court, Gooseye, flooded residents	7 January	Watermill Court and area	7	Contact with residents affected by flooding
Doorknock, Goose Cote Lane	7 January	Goose Cote Lane	10 households	Clarifying level of concerns re local issues
Braithwaite Improvement Partnership visit to Merlin Top Academy school council	11 January	Merlin Top Academy	16	Promotion of poster competition to school for refurbished play area launch, request for further play ideas
Braithwaite People's Association management meeting	14 January	Keith Thompson Centre	9	Discussion re funding and sustainability, and to develop clear accounting arrangements
No Excuses, scratch and sniff	3 February	Oakbank School	88	Parents and children asked to do scratch and sniff to increase awareness of drug smells, with discussions re support available as appropriate
Bronte Learning Partnership – primary heads	3 February	Long Lee Primary	11	Promotion of No Excuses project to heads for use as part of transition activities, staff awareness etc
Sue Belcher Centre clean up	17 February	Sue Belcher	5	Clean up of grounds and Bracken Bank Ave

		Centre		
Living Streets walkabout	22 February	St Joseph's RC Primary	9	Audit of cleansing and highways issues, speedwatches and dog fouling assembly to follow
Doorknock, Rishworth St, Fell Lane	1 March	Rishworth St	9	Clarifying level of concerns re local issues with Incommunities
Dog fouling doorknock,	1 March	Salisbury and Litton Rds	29	Gathered telligence on local dog fouling, promoting Green Dog Walker scheme – with Yorkshire Housing and Manningham Housing
Braithwaite residents meeting	8 March	Keith Thompson Centre	9	Quarterly meeting for info share and raising local concerns eg new housing, Merlin Top head teacher, next clean up etc

Worth Valley Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Full of Life Event	6 October 2015	Haworth Community Centre, Butt Lane, Haworth	18	Promotion of older people's services available within the local area.
Friends of Holden Park meeting	30 Sep 2015	Holden Hall, Oakworth	7	Further support re Perk up your Park project with CD worker, link with Parks and Landscapes
Perk up your Park litterpick and presentation	20	Holden Park, Oakworth	20	Part funded volunteer packs, attendance at clean up, aiming to increase pride in the park
Friends of Holden Park carol singing	14 December	Holden Park	Approx 250	Promoted Perk up your Park scheme to 45 residents, seeking volunteers to help maintain the park regularly
Oxenhope Parish Council New Deal presentation	13 January	Oxenhope Methodist Church	15	Discussion re PC role, further plans to involve residents at future event
No Excuses launch (area wide)	16 January	Airedale Centre	108	Scratch and sniff to increase awareness of drug smells, with discussions re support available
No Excuses scratch and sniff	19 January	Oakworth Co-op	22	Scratch and sniff to increase awareness of drug smells, with discussions re support available

No Excuses scratch and sniff	21 January	Haworth Spar	31	Scratch and sniff to increase awareness of drug smells, with discussions re support available
No Excuses scratch and sniff	26 January	Oxenhope Co-op	5	Scratch and sniff to increase awareness of drug smells, with discussions re support available
Haworth Parish Council neighbourhood plan meeting	2 February	Haworth Contact Point	6	Detailed discussion re call for sites.
Cross Roads play consultation	8 February	Lees Primary School	33	Consultation to establish level of support for work to develop further play opportunities
Perk up your Park clean up	15 February	Holden Park	20	Clean up in park, supporting recruitment of new volunteers
Friends of Haworth Fire Station meeting	7 March	Haworth Primary School	8	Continuing dialogue with Fire Service on emergency hub proposal
Oxenhope Decides – New Deal activity	12 March	Oxenhope Community Centre	23	Exercise asking people to consider future delivery of local services – what to stop, what to continue and who should deliver.